

Rector's Report

As a Tarheel, I've always been a bit partial to 23, and 2023 did not let me down. What a fantastic year we have had here at St. Timothy's. It really all began when our 2022 Vestry decided to offer this year's Vestry the three goals they felt would be most important for us to pursue this year. In our January Vestry retreat, this year's group took the suggestions and divided them into actionable items for which different members of our team would be responsible. This change of having the outgoing Vestry make the goals for the incoming Vestry accelerated the onboarding process of our Vestry by at least two months. It was the difference between asking a brand-new Vestry member, "Where do you think we should go?", and telling a brand-new Vestry member, "This is where we are going. Can you help us get there?" Undergirding much of our work this year, those goals were to connect our members with ministry, more smoothly incorporate new people and those already on our campus, and to establish dependable lines of communication between every ministry group and the Vestry members focused on supporting them.

Other important work was born in Vestry leadership and then commissioned to other committees, or working teams, to reach the desired outcomes. Some of the most exciting examples were tied to our continued efforts to ease some of the financial strain we are under as we try to provide the ministries of a larger congregation in order to become a larger congregation. Two grants were pursued and awarded in the amounts of \$3,000 and \$40,000. These funds were given to support the new position of Director of Christian Formation we offered to Martha Whitesides and to replace the roof on the Education Building. A committee worked more than half the year to learn all we could about endowments and how to create, grow, manage, and maintain an endowment for St. Timothy's. With the proposal and policies reviewed and accepted by our Finance and Administrative Committees as well as our Vestry, the *St. Timothy's Faith Fund* has been established and will be presented to those present at the annual meeting. This endowment is targeted at keeping our doors open for generations to come. Thus, those who wish to support our efforts are offered the opportunity to become members of *The Red Door Society*. We also had committee work started, and continuing, to create the *St. Timothy's Pet Memorial Garden* as an expansion in size and purpose of our butterfly garden. We believe this will be a meaningful ministry for all of Cherry Oaks. Finally, beginning Dec. 3rd, and continuing through December 17th, the first beta version of a new 5:00PM worship opportunity will be held in the Chapel.

My work as your Rector has completely transformed since we added an additional thirty-seven work hours to our staff. I no longer spend some of my weekly hours working on our website, recording, editing, and streaming services, recruiting parents to cook meals for EYC, leading our youth group, hauling, setting up, and breaking down sound equipment, editing bulletins, supporting community events on our campus, creating a newsletter, being the soul faith resource for our scouting programs, or trying to find a way to engage younger families. That time is now available for me to think beyond this week and into the future. I am able to work with our current and future leaders to make sure they have the resources necessary for success. We now have our first confirmation class since my arrival, and I am more actively engaged with our new members. I am also engaged in meaningful work with our diocese and our city, which offers our community as a resource to others and also connects me with outside resources that are useful to us.

Whatever connects you to St. Timothy's, please know you have more than you can imagine to be proud of, to give thanks for, and to celebrate. You are the life blood of this place and we, as a community, use that energy to give life to others. I offer just one example in closing. Did your face beam with pride the morning of Tuesday, November 28th? It should have. St. Timothy's was hosting B.R.A.C.E. which is a community partner that was birthed right here on our campus. B.R.A.C.E. is a fishbowl of support for dozens of not for profits in our area. Tuesday, DSS, Koinonia, ECU Health, Stop Human Trafficking, Trillium, TEDI BEAR Children's Advocacy, NAMI, PCS, and many, many more were in our Parish Hall hosting District Court Judge Mario Perez(D) who had been asked to serve on N.C. Chief Justice Paul Newby's(R) Task Force on ACE's-Informed Courts. As he presented the new and exciting work the task force is doing to educate our judicial system on the generational adverse effects of trauma, his tone switched from a teaching tone, to a collaborative tone, and finally to a person who realized that the people gathered around him were decades ahead of him in his work. He said "I can order people to go to rehab or a parenting class but it is always about the money. Where do we get the money to pay for these resources?" Our community had the answers. In many cases our community was the answer. He started collecting contact information and business cards to use as resources in his court room and I stood in the back smiling as I thought about how far our reach might be that day. How many kids, parents and families would have a better chance of a healthy future because of the meeting we hosted at St. Timothy's that day? How many government dollars would not be wasted on recreating programs that already existed because we were connecting resources with a person who was connected to those with needs? How could I ever explain to people what a difference we make by choosing to Love God, by Serving our Neighbors, Together?

Faithfully,



John Porter-Acee+

Rector

SENIOR WARDEN'S REPORT **Ray Franks**

Vestry Members: Ray Franks, Senior Warden; Malcolm Williams, Junior Warden; Chip Williams, Treasurer; Marty Williams, Barbara Shreve, Ashton Johnson, Mary Vincent, Steve Callender, Sharyn Lennox, Angela Mallette, Heather Tepper, Debbie Strickland, Tommy Tucker, Clerk; John Porter-Acee, Priest

Those Completing their Tenure this year: Ray Franks, Malcolm Williams, Heather Tepper, Debbie Strickland Malcolm ,

Some general vestry achievements were:

- Members were invested in achieving three major goals.
- Vestry continued to be action oriented while John was away for sabbatical.
- Members communicated with all parish committees.
- Vestry worked to improve church attendance.
- Vestry was willing to tackle problem areas and seek solutions.

Summary of Vestry Actions

This year's vestry got off with great start through a two-day conference in January. At the conference the vestry started working on its three goals; canvass of parishioner's interest and goals, tracking member's development from visitor to committed member and communication between vestry and parish committees. All committees were divided into six ministries with two vestry members assigned as liaisons to each ministry. Vestry members were assigned to monthly duties for Sunday's and vestry meetings.

In **January** Chip Williams was elected treasurer and Chip Williams, Susan Holmes and Ray Franks were appointed to be Diocesan Convention delegates. Tommy Tucker was elected Clerk. Kathryn Lloyd was preparing grant request for Perkins, Wells and West Foundations for \$40,000 to replace the roof on the Education Building. The request was eventually granted, and a new roof installed.

In **February** the vestry passed a motion to deposit all rental income into the miscellaneous income account. The Goal 1 committee would do presentations at church services and design materials to inform the parish about the different committees they can serve. Repairs were made to the chapel fence and siding.

In **March** a committee chaired by Barbour Strickland began work on establishing a parish endowment. The need to register staff for continuing education was discussed. A discussion was held about a pre-school summer camp and how to financially reward staff. The finance committee invested \$100,000 in a six-month CD at Southern Bank earning 5%. Megan Roberts, Director of Finance and Operations sent a request to the diocese to renew the \$25,000 Line of Credit with Southern Bank. The LOC has never been used.

In **May** Ashton Johnson was approved as a new vestry member filling Alyssa Sugar's term ending in 2024. Liz Lane announced her resignation from the vestry. It was noted that the 2022 audit had been completed. There was discussion about providing the parish meaningful financial information in the form of charts and graphs. A discussion was held about forming a committee to plan for full time childcare at St. Timothy's. Over 300 attended the ECU Choral Society. Discussion was held about formation attendance and ideas to improve attendance. A fundraising committee was formed to explore other church wide fundraising events.

June business included bids for the choir and lectern railings to improve safety. The first Pre-K day camp was held. A study of church attendance was held over the past year noting special activities like Family First Sundays had attendance of more than 100 attendees from combined services. The second year of 20% church insurance was discussed and it was noted that St. Paul's and St. Tim's were exploring other possibilities. Total cost is now more than \$23,000 annually. Barbara Shreve was approved to fill Liz Lane's position on the vestry. Representatives from Southern Bank visited to discuss additional checking account security and cost.

July included reports on a very successful Vacation Bible School with St. Paul's. The vestry approved adding a blessing of different church ministries on second and fourth Sundays. It was announced the church would host a string musical camp in August. Actions to develop more plans to increase attendance for kick-off Sunday was announced. Barbara Strickland was recruited as the local vice chair from St. Tim's for the Diocesan Convention. John Porter-Acee noted formation plans must be linked to plans for Sunday evening services. Presently they are planned for Advent or Lent. John announced the kick-off service for the fall on September 10 would be called Parish Day.

August included Slide-In Sunday with St. Paul's. John Porter-Acee noted that pre-school enrollment was at only about 80% of capacity. John reported that the second Senior Vestry Dinner was a success. As more than 50% of the church is involved in present outreach projects it wasn't considered feasible to attempt another churchwide service project as discussed. Jon Sargent was introduced as a postulant seeking holy orders assigned to St. Tim's by the diocese.

September included discussion about the possibility of those serving as "Ask Me" parishioners possible serving as greeters since we do not have any. Parish Day was a major success with more than 140 attending. Lobster Fair was a major success producing more than \$17,000 in profit, selling 750 lobsters and involving at least 100 volunteers and parishioners. Eleven ideas for 2024 vestry goals were listed. The Blessings of Ministries began with great participation and appreciation.

In **October** the idea of having a Pet Memorial Garden was introduced by Chuck Widney and Kristine Kelly-Salamon. The concept was approved by the vestry. Church services began being streamed live each Sunday. Five speakers spoke on the All In Annual Pledge Campaign at each of the Sunday services. 2024 Vestry goals were narrowed to three. The Faith Fund Endowment Resolution for St. Timothy's was presented by Barbour Strickland and accepted.

Parish Life Ministry Area 2023 Annual Report

As the church evolved during this year, the Parish Life Ministry Area was defined as including the following committees and groups. Beside each group is the leader for this area:

- Fellowship – Julie Crippen / Kristine Kelley-Salamon
- Hospitality/ECW – Valerie Foster
- Newcomers – Leigh Bell
- Brotherhood – Scott Crippen
- Cursillo – Diane Hatfield
- Daughters of the King –Connie Widney
- Knitting – Bitsie Harwell
- Cards/Games – Norma Henderson
- Yoga – Alyssa Sugar

The excitement from last year continued with each of the ministry areas in Parish Life. Your leaders in these areas all have tremendous enthusiasm and love for St. Timothy's. They have definitely reignited our passion for sharing God's love and message.

Included below is a brief overview of each ministry with the help of the leaders for each area.

Fellowship:

The goal of the Fellowship events is to connect people outside of the Sunday church services. The events are a way for church members and their neighbors to make deeper connections with one another through various activities.

Fellowship had a few activities this year that were lots of fun for everyone and included church members, their friends and family of all ages.

January 22 kicked off with the Dinner Group appetizer social. 58 people attended. 7 Groups were formed with an average of 7 people in a group.

- The Wednesday night group meets on the 1st Wednesday of the month.
- The Thursday night group meets the third Thursday of the month at 6 pm at a restaurant.
- The Friday night group will meet at a member's home.
- The Saturday night group will meet @ 6:30 pm at a member's home.
- There are three Sunday afternoon groups, and they meet at various locations, some homes, and some restaurants.

May 21st –An End of the Year Cookout and Ice Cream Social Fellowship Event was held following the 10:15 service at the Parish Hall. This was a combined event sponsored by Fellowship, and with help from Brotherhood and ECW.

September 10th- The Parish Day Picnic was held in conjunction with the vestry's homecoming celebration. 100 people attended.

November 12th- Pickleball for all ages was held at the Wimbledon Courts with free lessons and equipment. 39 people attended of all ages, from 7 to mid 70's and everyone had a great time.

We look forward to helping with the Parish Dinner Group in January. This year Connie Widney will lead the group in Trivia Night. Looking forward to lots of fun.

Hospitality/ECW:

Meeting 2nd Tuesday of the month

Events:

- February 5th - A very successful Scout Celebration potluck was held. More than 72 scouts, scout leaders, and scout parents were there.
- February 14. ECW Bunko event. A great time was had by all.
- February had a successful potluck honoring the scouts at our church.
- Lent –Soup and salad dinners on Sundays, began in February continuing through March 26th.
- April 15 - ECW – Mother/Daughter tea
- April 9 - Hospitality/ECW - Easter brunch
- April 16 ECW made desserts for men's barbecue.
- May 9 annual ECW end of year salad dinner was attended by approximately 25 ladies.
- May 20 - ECW sponsored Yard Sale. It was quite a success and a wonderful collaboration of so many from St. Timothy's yielding lots of joy from the time together and the success. Many thanks to all at St. Timothy's for their support.
- May 21 – supported end of year picnic
- June- had a fun Bunco night for ECW.
- September 10th – Supported (cooking, serving, clean up, providing drinks, and assuring all necessities in place for parishioners and visitors) for Parish Day on September 10. There was a very good turnout.
- September 30th – Supported Lobster Fair by making pimento cheese and chicken salad. Also led the baked goods area for the Fair.

The yard sale was a huge success. We made approximately \$5000. We donated \$2,000 to the church and \$500 to the soup kitchen fund. ECW donated \$500 to preschool for their playground project and \$250 to the garden for canning supplies.

March - Parish Hall oven repair was completed. (Thanks, Malcolm.) The back left burner is not functioning, and the knob and associated grate have been removed, making it clear it does not work.

Provide receptions after events such as funerals as needed.

Hospitality continues to monitor and stock coffee supplies. Welcome notices of inventory shortages.

Seeking more volunteers for the Coffee Hour. Encouraging each ministry areas to take a turn with Coffee hour.

Newcomers:

The committee members are Leigh Bell, Judy Tucker, Wendy Proctor and Erin Roberts.

This past year we completed the flow chart that maps the process from first contact with a newcomer to that newcomer becoming an involved member of the church. This process is documented in Realm and is working well. Steve Callender made additional contacts with the newcomers to help in the Newcomer to member process.

A group of Newcomers formed a dinner group and met several times throughout the first part of the year. This was a great way to get to know each other as part of a smaller group outside of Sunday morning church.

The "Ask Me" group remains in place, this group of parishioners is an extension of the Newcomer Committee, welcoming visitors and making themselves available to answer questions and give information to newcomers on Sunday mornings. Early in the year, Ask Me training was provided to ushers and others. We have worked to get more information out about this in the Fridge page and announcements. In October, this group as well as a few others started greeting at the door at the 10:15 service. One individual is assigned each Sunday to open the door and welcome everyone as they enter church.

We have switched the Visitor Folder to a Visitor Bag. The bags are right beside the entrance to the church. They are easy to grab to hand out or for a visitor to grab one themselves. The bags contain the Welcome pamphlet, a contact request card, a booklet with information about the church (paper version of website content), pen, paper, tissue, candy. So far, the bags have been well used.

Also, we assist in 5th Sunday of the month programs for multi-generational gatherings, with our interest in bringing newcomers together with others.

Future and ongoing projects of the Newcomers committee include creating ways to enhance our welcoming of newcomers and engaging them in fellowship with other parishioners.

Brotherhood:

The Brotherhood has been active this year in supporting many church events including the Lobster Fair and the Church workdays. The Brotherhood donated many hours of painting, tree limb removal, and other playground improvements for the pre-school.

This year we began the Men's Bimonthly Social gathering for dinner and a guest speaker. The January – September Men's Socials were very successful! The guest speakers were dynamic. 20-30 people were in attendance for each one.

The Brotherhood cooked pancakes for the Cursillo fundraiser in February.

Brotherhood held an April 16th BBQ in the Parish Hall. Over 70 people attended.

The Brotherhood cooked for the Welcome Back Homecoming Picnic/Parish Day.

The Brotherhood started a ministry of helping elders in the church community. This included removing the water cooler at Operation Sunshine.

Brotherhood is open to any man who attends St. Timothy's. The group meets every Wednesday morning at 8 am, sharing a breakfast meal and bible study, along with fellowship.

Cursillo:

St Timothy's -LaPaz Ultreya

We started the year off with our annual Fund Raiser with a Pancake Supper for Shrove Tuesday, Feb 21, 2023. We served lots of yummy pancakes and made \$944 dollars to send pilgrims and team members to Cursillo. We also donated 10% of our proceeds to St Timothy's operating fund and donated a final \$104!

Spring Cursillo Weekend EC 102 was held in April 2023. The following members attended:

Steve Callender is our newest Cursillista!!!

Sarah Swindell, Sharyn Lennox, Diane Hatfield, Kathleen Yabsley, Nancy Leamy, Barbara Shreve, and Wanda Williams served on the team. Fun time for all.

A Welcome back LaPaz Ultreya was held in June 2023 and hosted by St. Timothy's

Fall Cursillo Weekend EC 103 was held in November 2023. The following members attended and served on Team:

Sarah Swindell, Margaret Suggs, Mark Tull, Marty Michaels, Leslie Bowman and Tom Czaplijski

A Welcome back LaPaz Ultreya is planned for Dec 3, 2023, at St. Timothy's

Currently we have 3 reunion groups:

Lunch bunch – contact Suzie Shelton or Sharyn Lennox

Evening Group – contact Diane Hatfield

Coffee Group – Contact Marty Michaels

DeColores!

Make a Friend, Be a Friend, Bring a Friend to Christ

Daughters of the King:

The Order of the Daughters of the King

Magdalene Chapter #3085

St. Timothy's Episcopal Church, Greenville, NC

Annual Report 2023

The Order of the Daughters of the King (DOK) is a worldwide spiritual sisterhood of women dedicated to life of prayer, service, and evangelism. We are Christian women, both lay and ordained, who are strengthened through the discipline of a Rule of Life, based on the promises of our Baptismal Covenant, and are supported through the companionship of our sisters. We are all at different stages in our Christian journey. Our primary goal is to know Jesus Christ, and to make Him known to others. No special spiritual attributes are needed to become a Daughter

of the King, only a sincere desire to draw nearer to God, to help others do the same, and continue in the Apostles' teaching and fellowship, in the breaking of the bread and in the prayers.

We find The Order of the Daughters of the King to be a safe place in a busy world where we can be together and support each other in Christ's love as we impact the world through prayer and service.

Meetings are held monthly, with Monday evening Zoom meetings alternating with Sunday morning in-person sessions. The chapter hopes to accommodate more chapter members' needs with this schedule.

Liz Thiele stepped down mid-year as chapter president for family reasons. As Vice-president, Connie Widney has taken over the position of president and Heather Tepper agreed to be vice-president. Phyllis Dombos will continue as Secretary/Treasurer.

The chapter continues to offer prayers for the needs of members of the parish as well as many others. Blue cards are available in the pews and a prayer box is available in the narthex for those desiring more privacy. All requests are confidential. Anyone can request prayers, and individuals are included in the prayers for 30 days. Prayers can be extended when requested.

The chapter also sends cards to parishioners letting them know that we are praying for them in their time of need.

During Lent the chapter collected donations of cleaning supplies from the parish for the Community Crossroads Center. Parishioners responded generously, and the chapter thanks all who contributed.

In September, the chapter provided bookmarks with the Prayer for Revival as bulletin inserts in preparation for the EC Revival scheduled for October 21, which has been postponed.

Province IV Fall Assembly and Retreat was held October 1 – 4 at Kanuga Conference Center. Connie Widney attended as EC Diocesan President. Each chapter may elect delegates; Phyllis Dombos was nominated and elected to represent our chapter as a delegate. Phyllis Dombos also serves as the Daughters-at-Large chairperson for the Diocese of EC.

On April 13, 2024, our chapter will host the Spring Diocesan Assembly. Kathy House, Province IV President, will be our guest speaker. Daughters from all 16 chapters in the Diocese as well as Daughters-at-Large (those who are not part of active chapters) will be invited to attend. Much planning and coordination will be needed to host this event.

Members: Gloria Bailey, Phyllis Dombos, Diane Gregg, Diane Hatfield, Jocelyn Nelson, Wendy Proctor, Jeanie Robertson, Hunter Summerlin, Heather Tepper, Liz Thiele, Connie Widney, and Wanda Williams

Officers: President: Connie Widney
Vice-President: Heather Tepper
Secretary/Treasurer: Phyllis Dombos

Please contact a chapter leader for more information on the Daughters of the King.

Respectfully submitted,

Connie K. Widney, President

Knitting:

The Knitting Group continues to meet every Wednesday from 10:30 to 12:00 in the Meeting Room. Everyone is welcome!

We have about 10 ladies who come regularly and bring any hand work project they are currently working on. We talk and fold the bulletins for the next Sunday services as well as knit and talk some more.

This year some of us have made hats for the patients at the cancer centers at the hospital and Physician's East and for residents at Community Crossroads shelter. We have also made preemie hats in red for neonatal heart patients.

Carol Taylor, one of our members, supplies the hospital and those who need them with Knitted Knockers we have knitted in the past.

We have no agenda or plans other than to enjoy working together in Christ's name.

Cards/Games:

Church games met the 1st and 3rd Wednesday of each month, in the church meeting room from 1:00-3:00 pm, each day, with an average attendance of 6-8 folks. Games were furnished by individuals, sharing a favorite game. Thanks to all. Come and join us. Everyone is welcome.

Yoga:

Yoga continued throughout 2023 on Tuesday at 5:30pm. We usually had from 2-10 people in class depending on the night. We welcome those interested to come and try this out.

Buildings and Grounds Annual Report

We have had a good year in 2023. We have been busy but no major problems that we could not handle. We had a good group of people serving this year. They were Ray Franks (as chair), Mary Vincent (vestry liaison), Chip Williams, Scott Crippen, Brent Foster, Chuck Widney, Diane Hatfield, Riley Roberts, and Malcolm Williams (as Junior Warden).

We had our normal problems of leaks in our bathrooms and lightbulbs to be replaced.

We replaced the roof on the Education Building in April with money we received from a grant. That was \$40,000.

The outside of the chapel was looking pretty bad, so we replaced rotten wood, scraped, and painted it. We also worked on the Chapel doors and the railing out front. It looks pretty good now.

We had a gas leak with the stove in the parish hall kitchen. We were able to fix that without having to replace that old expensive range. We changed companies that were servicing our fire extinguishers and fire suppression system with the hood in the parish hall. This saved us quite a bit of money on the hood.

We had to replace an HVAC unit in June in the main church building which cost us about \$9000. We have twenty-four HVAC units on campus, and we service them two times every year. We need to pray that they all do not go out at the same time.

We decided in May that we needed to install handrails in the choir loft and on the steps going to the pulpit. We had to make a lot of decisions about material and color, but they were finally installed on the first of November. They look great!

The only other major problem that I can think of was with our fire and security alarm system. We had to replace the cellular dialer for \$500, and it is working fine now. We also switched out internet service to Metronet.

We had two very successful workdays this year, one in April and one in October. We should be very proud of our beautiful campus at St. Timothy's.

I am happy to say that the Building and Grounds expenses are running below our year-to-date budget. We also have not had to spend all of our budget on the Building Repairs/Maintenance/Facilities expense account. Which is good.

The Building and Grounds is comprised of seven different sub-groups. They are the actual B and G committee, the Garden group, Safety committee, Rentals, Maintenance, Landscaping, Housekeeping, and the Memorial Garden. Ray Franks has been the chair of the Building and Grounds committee for years. He is stepping down in 2023 and Malcolm Williams will replace him in 2024. Chip Williams is on deck. The Junior Warden is responsible for this committee and the subgroups. It has been my pleasure to serve as Junior Warden this year. Malcolm Williams

Ushers Annual Report

The ushers have been very faithful at St. Timothy's this year. We have two ushers on duty each Sunday at the 10:15 service. They welcome our parishioners, visitors, and guests each Sunday. They hand out bulletins and try to answer any questions. During the service, they help with the offering; carry up the elements; and help with communion. The ushers also help when needed at all church functions. We would love to have more people volunteer to help us in this ministry. We try to have training every year in procedures and emergencies. We are now serving each Sunday with the "Ask Me" group to make Sunday services at St. Timothy's a warm and pleasant experience.

Malcolm Williams

A/V Program

The A/V Program for St. Timothy's is one of the newer ministries and is still in the formation, growing and 'working out the kinks' stage. This is not to say accomplishments are not being made! Working with inside and outside technology can be sensitive and take many hours of learning, trying and sometimes starting from the beginning again.

This program became an official ministry early this year. Our first Vestry Report was March 2023. Since then we have made leaps and bounds over our previous status of getting services broadcast to the public. From the time we obtained the equipment located at the back corner of the sanctuary, until approximately September of this year, we were recording the Sunday 10:15 service onto a flash drive then transferring that recording to a software called Vimeo, which was then loaded onto our webpage and Facebook page for anyone to access. This was a time consuming procedure. The only WiFi service available to the church was not dependable enough to go beyond this process, which usually worked, but certainly brought its frustrations. Once we were able to switch to MetroNet, we received more dependability and stronger service. At this time we opted to begin Live Streaming our service as well as continuing the flash drive backup.

We also campaigned to increase the size of our recording team for Sundays. We began with Peter Woodruff as Director of A/V with Bryan Bell and Marie Cooper completing the team. We now have three additional members who are in the process of learning and becoming comfortable with the controls so that we can initiate a schedule for Sunday services. The new members are: Chuck Widney, David Given and Donna Callender.

One other accomplishment of this program is that we have created a manual for the operation of this system, which is very close to being completed. It contains information, directions and colored photos defining the various pieces of equipment with identification of controls, operation techniques, capabilities, training, pre-recording steps and troubleshooting.

Peter Woodruff, Bryan Bell and Marie Cooper

Pew Duty Group

A group of eight women volunteers currently rotate weekly as scheduled to check the pew racks, pick up litter and takes note of any cleaning or repair needs of the pews, tidy the hymnals

and song books, and replenish the card and pencil holders with materials supplied by the Newcomers group and church office. Volunteers are given a brief orientation but work independently. This ministry allows volunteers an opportunity to be flexible in scheduling completion of assignment and requires little effort or training. Additional volunteers are always welcomed.

Respectfully submitted,
Judy Tucker

Outreach Committee Annual Report 2023

Sharyn Lennox, Chair

The Outreach Committee had three main groups of focus this year.

The JOY Soup Kitchen has been supported by St. Timothy's for over 30 years not only with food donations but with adequate volunteers to staff Thursday mornings from 9:30-12:30 throughout the year. In addition to the onsite workers many more parishioners make the sandwiches. The downside to supporting a group for a long time has been the lack of interest in donating the side items for the bagged lunches. The Outreach Committee has been covering those expenses which is about \$700.00 a month.

Community Crossroads Center continues to provide dinner meals for the residents. St. Timothy's prepares meals on the first, third and fifth Thursday nights at 6:00. Approximately 40-45 people are divided into five teams who select their menu and cook meals for the Center. Teams can either plate the dinners and serve them or just leave plates for the staff to serve the residents. During the Covid years we plated and left but some groups now stay and serve.

Operation Sunshine is the newest agency we are supporting not only with financial donations but with tutors from 4:00-5:00 on Tuesday afternoons. During this year we have given two scholarships, two 6 foot tables, six card table chairs, and Legos, expendable supplies like paper towels, bowls and plates and school supplies. The tutors hosted an end-of-the-year party for the girls in May and assisted with a Fall Festival on Halloween afternoon which was an early release day for the students. Currently we have 10 active tutors including 3 men and 7 other people who will begin in January. Once a month we collect fresh fruit to give to the girls for their snacks.

Tommy Tucker and Scott Crippen removed a large water fountain from the building and capped off the water.

Veronica Stokes, Executive Director of Operation Sunshine attended St. Timothy's on Sunday, November 12 along with three of her Board of Directors. She thanked St. Timothy's for our support of the center in so many ways.

The Outreach Committee also donated

Community Crossroads Center	\$1500.00
ERD Tornado relief	\$500.00
Council on Aging	\$1000.00
Foster Children's Christmas gifts	\$1000.00
Operation Sunshine	\$1670.00 Scholarships, tables/chairs, expendable supplies

Foster Children Gifts at Christmas

During the month of November collections began for the Foster Children's Christmas gifts. The entire parish will provide gifts for ten children and the St. Timothy's youth will shop for gifts for six additional kids. (See the report from Christian Formation for more details.)

The Outreach Committee has also scheduled a Rise Against Hunger (formerly Stop Hunger Now) event which will occur on Saturday, February 17 from 9:00 until 2:00.

John Porter-Acee and Sharyn Lennox met to discuss a way to see more visibility and communication about Outreach. He encouraged us to work on projects that transform people instead of just offering financial support. The transformed folks would be the recipient as well as the giver. The Outreach Committee feels that we have opportunities through our soup kitchen service and also our one-on-one tutoring with Operation Sunshine.

Martha Whitesides and Sharyn met to discuss ways that the children of our parish could engage in outreach projects. The first one was Sunday, October 29 right after church to make 70 bagged lunches for CCC. Another is planned in November which corresponds with the Thanksgiving Potluck.

Community Crossroads Center Phyllis Dombos, Coordinator

St. Timothy's has five teams, totaling 43 parishioners, who prepare meals for the Community Crossroads Center (Homeless Shelter) every 1st, 3rd and 5th Thursdays throughout the year. The meals are purchased and prepared by each team member with no reimbursement from the church. The number of residents were low as the pandemic ended (around 35) but has ended the year with a count of 65. CCC has a capacity of 100 residents.

The volunteers are as follows:

TEAM 1 Linda Lane, Jamie Kirby, Karen and David Carr, Sharon Paoloni, Liz and Richard Thiele, Eric Hedburg, Heather Tepper, and Eddie Vincent,

TEAM 2 Valerie Foster, Bitsie Harwell, Wendy Proctor, Nancy Leamy, Leslie Bowman, and Kathy Seibel.

TEAM 3 Phyllis Dombos, Gretchen Baugh, Sharyn and John Lennox, Malcolm and Nancy Williams, Mary Ava Johnson, Norma Henderson and Gloria Bailey.

TEAM 4 Marty Michaels and Mark Tull, Frank and Ellen Crawley, Anna Fay Campbell, Pam Johnson, Barbara Bowser, and Jody Biddlecome.

TEAM 5 Susan Chatham, Leigh Bell, Susan and Keith Holmes, Jim and Pat Mitchell, Barbour and Debbie Strickland, Bev and Scott Davis, and Ashton Johnson.

JOY Soup Kitchen Submitted by Nancy Williams

St. Timothy's served 6,435 meals on Thursdays at the JOY Soup Kitchen through the middle of November with another 800 or so through the remaining year. Volunteers prepared sandwiches, made soup, contributed supplies and served. More than 35 parishioners participated in this ministry.

Unseen Guest Report

Team 1: Kristine Kelly-Salamon(captain), Phyllis Dombos, Liz Thiele, Marty Michaels

Team 2: Ray Franks(captain), Karen Carr, Bev Davis, Bitsie Harwell

Team 3: Mary Vincent(captain), Debbie Strickland, Leigh Bell, Judy Tucker, Ashton Johnson, Pam Rochester

Team 4: Megan Roberts(captain), Norma Henderson, Paula Bowen, Tom Swindell

Team 5: Linda Mandell(captain), Leslie Bowman, Sharon Paoloni, Diane Gregg

Team 6: Barbara Bowser(captain), Sandra Karns, Mary Moore, Becky Suggs, Mary Ava Johnson

Unseen Guest teams offer and serve meals to those who are sick, have had surgery, have had a new baby, or anyone who would appreciate a meal for other reasons. We work closely with Inreach to help those in need. Unseen Guest does not have a chair but we would welcome one.

Rentals

We have rented out the Parish Hall a great deal this year due to lifted covid restrictions and word of mouth advertising. We have raised over \$12,000 for the church's operating budget this year. Most of our renters are excellent and we continue to learn from those that go awry.

ADMINISTRATIVE COMMITTEE 2023 REPORT

Judy Franks, Chair

Members of the Administrative (Admin) Committee serving in 2023 are as follows: Rector, John Porter-Acee; Senior Warden, Ray Franks; Junior Warden, Malcolm Williams; Past Senior Warden, Marie Cooper; and non-Vestry members, Bill Biddlecome, Tommy Tucker, and Judy Franks, Chair.

The Admin Committee is responsible for development and maintenance of policies and procedures as well as personnel matters for St. Timothy's. During the year we monitor the monthly Administrative Committee Checklist to ensure efficient operation of church facilities, functions, and responsibilities. It is our prayer at each meeting that God teach us in all things to seek first his honor and glory and that God guide us to perceive what is right and grant us both the courage to pursue it and the grace to accomplish it – through Jesus Christ our Lord.

While personnel matters are a responsibility, the majority of Admin's time is spent addressing St. Timothy's documents, the policies and procedures intended to be our reference and guide. Deciding which documents to change, keep, or eliminate is a fluid process, as we must continually adapt to the actual needs and concerns of our Parish. Our documents and practices need to match. Some documents that were reviewed and revised during 2023 are Responsibilities of the Administrative Committee, Administrative Committee Checklist, Church Committee Guidelines, Parish Fundraiser Policy, and Disbursement Policy. It is not unusual to review a document multiple times. Our Facilities Use Policy has become a "hot topic" for Admin. With increasing use of our campus facilities comes the need to address such matters as rental rates and security deposits.

At our last meeting in 2023, we adjourned fully aware that the work of this committee would be ongoing. Please know that our review of documents is not just about dotting the i's and crossing the t's. Admin Committee is committed to balancing clear communication on behalf of St. Timothy's along with its mission.

Inreach Annual Report 2023

Inreach as we know it today began the later part of 2013. We began with 4 coordinators who rotated weekly. It was not long before we realized we needed more assistance, so we asked 4 more to join the Ministry. In 2023, we expanded from 8 to 12 and have been blessed with a wonderful group of ladies who are very passionate about this ministry.

The current teams are as follows:

Linda Lane, Debbie Strickland, Kim Ness
Marty Michaels, Bitsie Harwell, Wanda Williams
Kathy Seibel, Angela Mallette, Jamie Kirby
Sharon Paoloni, Barbara Williams, Mary Vincent

Each week we all receive an email report from the Ministry team of the week, that outlines who was contacted, sent a card and parishioner(s) who needed some kind of assistance. That allows for continued care into the next week, if needed. John Porter-Acee and Megan Roberts are also copied and most recently with Jonathon Sargeont.

Additionally, we communicate with the Unseen Guest Team Captain of the week, if we discover that one of our parishioners may need a meal. Communication is the key to our success, and we handle that very well, even if it is needed before the end of the week. Linda Lane is gracious enough to send out our schedule after we let her know when we are available. This is different than Unseen Guest which has a preset yearly schedule that Megan Roberts has been gracious enough to compile for all.

The weekly schedule for Inreach and Unseen Guest is published weekly in the refrigerator page as well as in the Wednesday news and online with contact information. If you know of someone in need, please reach out to either group.

Submitted by
Mary Vincent
Inreach Chair

PLANNED GIVING

The Planned Giving committee members are Barbour Strickland, Karen Carr, Ed Kirby and Bert Powell. John Porter-Acee has been present for each meeting since the committee held its first meeting in March. Over the months following, the committee met with several people as they gathered advice, guidance and information prior to drafting an endowment document for St. Timothy's. After gathering information and questions, the committee met with the Associate Program Director for Endowment Management for the Episcopal Church Foundation. Barbour Strickland prepared a draft of the Planned Giving document and Bert Powell, then John Porter-Acee reviewed it. Then the committee reviewed it and additions and changes were made after each review.

The draft was then sent for review by the Associate Program Director for Endowment Management for the Episcopal Church Foundation. Investment managers were interviewed once the revised draft was approved. After meetings with two investment managers and discussion, the committee agreed that the Episcopal Church Foundation would be the better selection as our investment manager.

The committee approved the final draft of the Planned Giving document on October 5, and it was approved by the Vestry at its meeting on October 19.

LONG RANGE PLANNING

No report

CAPITAL CAMPAIGN

No report

COMMUNITY GARDEN

Chuck Widney, Chair; Brent Foster, Co-chair
2023 report

"The Lord has done great things and we are glad indeed." Palm 126, vs.4. This describes our creation and gratitude for the blessings bestowed upon us. This includes the Community

Garden, with favorable weather conditions, relatively low pests, and hard-working members, we had a great year.

The garden kicked off the season with the planting of potatoes, cabbage, and broccoli the last week in February. A special thanks to Scott Crippen for patiently constructing double and triple use beds for use by lettuce, spinach, tomatoes, peppers, eggplant, cucumbers, pole beans, broccoli, and cabbage. Regular planting, maintenance and harvest followed the initial planting with 10 to 15 participants per week. This year's weather was kinder than average, providing mostly comfortable temperatures and reasonable rainfall amounts for timely planting, tending, and harvesting. Rainfall came largely at the right times to minimize the use of supplemental watering. Garden planning this year included an emphasis on the spring and fall crops. These generally are lower maintenance and of greater demand for outreach partners. Coordination with the outreach partners and timing of garden crops helped to expand our outreach. Planning for vegetables to be donated to the JOY soup kitchen started in January through discussions with Tom Quigley to determine the best vegetables for use by the soup kitchen. A visit was made to the Memorial Baptist Pantry in February to better understand the ministry and individuals served. St Paul's downtown reached out to St. Timothy's with the possibility of a closer relationship in operation of its pantry. Facts about the structure and people served helped to understand its ministry. Produce was provided to The Council on Aging as supplies permitted. Working with multiple agencies aided in managing the crop and assured that vegetables were picked when appropriate, for nutrition, maturity, and freshness. To date 976 pounds of food have been donated with most of the winter crop harvest yet to be made.

The garden is funded with member donations which covers most of the input needs. A North Carolina Extension Service stipend of \$725 was received in October to supplement the service to the community. These funds will help to support the installation of the raised beds acquired from the Council on Aging, among other garden needs.

Respectfully Submitted by Chuck Widney

2023 Annual Vestry Report – Music

Submitted by Peter Woodruff

Summary

The music ministry at St. Timothy's has had a strong year. Our choir and worship ensemble have continued to grow in number, strength, and skill. We have held special services including Evensong, Taize, and Lessons and Carols services that have been great successes and seen high numbers of attendees.

One of my long-term goals for St. Timothy's has been to make it a place that musicians and ensembles from the community can take advantage of and make use of for multiple purposes. Here are some of the events we have hosted this past year: concerts by the ECU Collegiate Choir, Concert Choir, and University Chorale; graduate trumpet recital for ECU student Drew Johnson; weeklong summer string camp and concert held by local string teacher Dee Braxton-Pellegrino; concert by the Beaufort County Choral Society.

We have also begun a program of musical outreach, traveling numerous times to assisted living facilities and hospice units around Greenville to hold "variety shows" and sing-alongs for the residents. These have been wonderful events, and we continue to be asked back by the programming staff at each place. We have three more scheduled for the end of the year. In January, we launched a brand new Youth Choir to great success. It is my hope that we can continue to tweak and revise the operating procedures for the Youth Choir and continue to develop it into strong and integral aspects of our music and youth ministries.

I have also been working closely with Marie Cooper to flesh out our Audio/Visual ministry. Please see her report for details on our efforts to create order, structure, and cohesion

in how the streaming services are operated, how our equipment functions, and the recruitment and incorporation of more volunteers to the ministry.

Meetings/Participants

The choir meets to rehearse every week, August through May, on Wednesday nights at 7:00 - 8:30 PM, and all available members participate in worship every week. The choir meets Sunday morning to warm-up and do final prep for the service from 9:30 - 10:00 AM.

The Worship Ensemble rehearses semi-frequently. Instrumentalists in the Worship Ensemble rehearse mid-week during the day; vocal rehearsals are held every other week for 30 minutes before choir rehearsal (6:30 PM on Wednesdays), and full rehearsals with instruments and vocalists take place after church once or twice per month. Worship Ensemble music, arrangements, and scheduling are all planned collaboratively between myself, Leslie Bowman, and Suzie Shelton.

The Youth Choir met once per week to rehearse and participated in worship once. I am hoping to increase their participation in the future. It may be necessary to find a better/more effective meeting time than what was done in the spring (4 PM on Sundays).

The choir has 12 members, including two new members in the soprano section. The Worship Ensemble has 12 vocalists and 4 instrumentalists (with some overlap between the two). The Youth Choir has 6 members.

Budget

Guest musicians

- Budgeted: \$2,500
- Used: \$1,025
- Remaining: \$1,475

The guest musician budget has been used to provide additional singers for Evensong, Holy Week and Easter services, and will be used for Christmas Eve as well. Our choir has an unbalanced number of voices - 10 women and 2 men. Given this current makeup, I believe this (hiring a few tenor/bass voices to fill out the low numbers in those sections) is a better use of guest musician funds for services like Christmas Eve, Evensong, or Easter than hiring brass or string players. In an ideal scenario, I would be able to hire choral scholars, one for each section (soprano, alto, tenor, bass) to participate in choir on a weekly basis. Given the budget available and the availability of singers in the area, as well as the size and needs of our choir at this time, I have been considering and exploring the possibility of making use of the guest musician budget to hire one scholar in the tenor or bass section. With our current numbers, this would improve our ability to do 3-part (soprano, alto, bass) choral music and provide more foundational sound from the choir.

I have been in contact with a potential scholar who is available to sing starting in January, and possibly in December.

I have also been discussing with John Porter-Acee the idea of contracting another professional church musician to lead a retreat/clinic for our Worship Ensemble, to help both myself and the worship ensemble learn effective and efficient practices for learning and performing contemporary styles of music. This would be a great help to us. This could be paid for out of the remaining guest musician budget

All this is to say, the guest musician fund is quite valuable to me and can serve multiple important purposes. I intend to use all of it in one way or another before the year is out.

Organ/piano maintenance

- Budgeted: \$1,000
- Used: \$360
- Remaining: \$640

The \$1,000 budgeted for organ/piano maintenance is essential. In order for our instruments to remain in good condition and not deteriorate over time, they need to be serviced and tuned at least once per year. Twice would be preferable. The \$1,000 is enough to tune our two pianos and the chapel pipe organ once per year. The piano tuning has been done, and the organ tuning will be scheduled very soon. The weather is just starting to turn, which makes this a good time for the organ tuning (roughly \$600). The budget has a bit of flexibility for miscellaneous repairs and parts, such as a broken button on the church organ, a battery for the church organ, and a new fluorescent bulb for the music stand in the organ all purchased this year.

Music

- Budgeted: \$716
- Used: \$325
- Remaining: \$391

An essential purchase each year is a subscription to St. James Music Press. SJMP is an all-online music catalog. A subscription allows members to download and print anything in their entire catalog, with permission to photocopy. It is filled with a lot of music that is ideal for smaller choirs with unbalanced sections such as ours, and also contains a good deal of organ, handbell, children's choir music, etc.

I have also used the music budget to purchase materials for the youth choir, some specialized organ hymn accompaniments, and music for Evensong and Easter this year.

I believe the budget allocated for music this year is appropriate and I would request the same budget for 2024.

Events for 2024

There are more music events coming to St. Timothy's this coming year. Carolina Choral Artists, a professional chamber choir, will be offering a performance in the church on Saturday, April 27, following three days of rehearsal on-site. I also expect to be able to bring back some of the ECU choral concerts, that for various reasons did not feel that our space would be ideal for the specifics of their fall programming this year (for example, the Collegiate Choir performance this year included a small chamber orchestra, which the student conductor felt would be a difficult set-up in the church).

I am also planning on an Evensong performance in February, tentatively on February 4. Evensong is a beautiful and very special tradition in the Episcopal church, and our two Evensong services of the past year have been very well attended and well received.

I look forward to exploring options for evening service music for Advent and Lent this upcoming church year, and exploring how we might offer music for a potential permanent evening service option that is of high quality, liturgically and scripturally sound, that maintains some connection to our Anglican roots while also being forward thinking and fresh.

It is my joy and pleasure to lead the musical life of St. Timothy's, to connect people to God, to scripture, to history, and to each other through corporate singing and through our very best musical offerings to the Lord. I look forward to continuing to forge new connections throughout the community with musicians, schools, music teachers, ensembles, and organizations, to more community outreach through our musical offerings, and to ever more vibrant and energetic music in worship.

Faithfully submitted,
Peter Woodruff
Director of Music

Lobster Fair Final Report

The '23 Lobster Fair team would like to thank the Vestry for their support during this year's Lobster Fair. The total contributions of all the members of the church were invaluable and aided in the success of the fair. At this time, with only one receipt left to come in (an estimate was previously given on that receipt), we anticipate a profit of \$17,500. The total sales were over \$32,600. Expenses were higher this year as we pledged to create a full fair atmosphere with a Bounce House, the large dining tent, and rented tables and chairs vs the back breaking labor required to move our own for the dining tent.

In addition the Lobster price was higher this year with the transportation costs added in. The fact that we were able to sell other items including the shrimp, the hotdogs, the pimento cheese, and chicken salad, along with the items in the silent auction, and bake sale made up the difference. It was a huge collective effort on all accounts and took over 70 volunteers this year. We want to offer our thanks to Pitt Community College, ECU, and the Boy Scouts for sending volunteers to assist.

We sold a total of 750 lobsters and worked with seven other churches and organizations to share the transportation costs. We compiled everything into a Google Drive and made an updated folder for whoever the next year's LF team is, so that they will be able to easily replicate the various contacts, emails, schedule of events needed, and project management lists that we made. This will save the next team a lot of time and effort.

Thank you again for the opportunity to help with the missions of St. Timothy's Episcopal Church. Sincerely,

Valerie, Diane, Scott and Julie
The '23 Lobster Fair Team

Formation

It has been a full year in formation at St. Timothy's. In the spring we continued our rhythm of weekly formation. What we learned with that schedule was that less is more. While our congregation is hungry for formation and fellowship opportunity, the weekly offering at 9am wasn't the answer. So, before John's sabbatical we reimagined what worked, what didn't, and where to go from there.

Additionally, we had some fun special events like the Easter egg hunt and end of year youth ministry celebration. The nursery opened in February and we are ever grateful for our nursery workers and the occasional volunteers who fill the gaps. We have 4-5 families who regularly utilize the nursery, and that number is growing.

Over the summer, we had several successful experiences for different age groups. Our partnership VBS with St. Paul's and Our Redeemer Lutheran was a huge success. With 39 participants between the three churches (plus folks connected to preschools and friends) as well as 14 St. Timothy's specific volunteers and 4 youth-aged volunteers, it really was a full community event. Testing the waters of the evening VBS (5:30-7:30pm) was interesting, with its pros and cons, but ultimately met with happy campers. The following week, Martha and six youth traveled to Winston-Salem with Spark'Dwell ministries for a week of service and spirit learning. The experience was interesting, challenging, fulfilling, and left us all wanting more. We look forward to likely returning in 2024. We wrapped up the summer with Slide into the School Year (again with St. Paul's) for all ages, as well as a pool party celebration for youth ministry, graciously hosted by Barbara and Chip Williams.

This fall scaled back a few offerings and rolled out a few more. We continue with Families First Formation on the first Sunday of the month, prior to Families First worship, averaging around 14 participants. Episcopal Youth Community also continues on the second and fourth Sunday evenings of the month, averaging around 11 participants as well as five dedicated volunteers (that we are very grateful for!). We've also enjoyed two partner events with St. Paul's youth

ministry, a visit to the pumpkin patch and shopping for Christmas gifts for foster children. Pew bags and JJs rug continue to be popular choices during worship, as does CHIPS averaging 6-7 children per non-Families First Sundays. We have also added an element of learning about our liturgy to the scripture connection and prayers to the CHIPS time. Four new acolytes were trained this fall, plus a few moving up to crucifer.

New this year is Popcorn Theology, an all-ages invitation to see our faith through film. We've had two successful gatherings this fall to watch True Spirit (late elementary and middle school) and Frozen (preschool and early elementary) with 13-15 participants each time. We have also had a 4-session Confirmation class running this fall, with 3 adults and 8 students participating. We are growing and learning together about what formation looks like at St Timothy's and in the current age. I can't wait to see where we go, and grow, next.
Respectfully submitted, Martha Whitesides

St. Timothy's Preschool Report

The school year is progressing smoothly for St. Timothy's Preschool, thanks to our excellent & experienced staff. The preschool is currently about 70 % full, which is not ideal. We have five classes and 36 students, with several planning to expand the number of days they attend in January. This year we reopened our second Young Twos Class, with the hope that we can expand the program from the bottom up. We are also discussing ways to make our program more viable in the future.

At a recent Preschool Committee meeting, a discussion centered on ways to involve St. Timothy's congregation in the Preschool Ministry. We would welcome anyone in the parish who has an interest in caring for and educating young children to find ways to assist this important ministry. We can always use volunteers to read to children, assist with early drop-off, or substitute in the classroom as an assistant to the lead teacher. If you feel called to this ministry, please contact me by leaving a message at 252-355-2125, ext. 202.

The preschool staff would also like to enlist the congregation's help in spreading the word about our outstanding preschool program. "Like" St. Timothy's Preschool and share the preschool's Facebook and Instagram posts. Distribute my business cards or post a flier at your place of business. **Tell family, friends, and neighbors with young children about our program and invite them to come tour our campus.** There is a lot more competition these days, and we'd like folks to know about our outstanding program. We are thankful for all that St. Timothy's does to help us provide this important ministry to our parish and community!

The Preschool Committee needs a few additional members. If you would be willing to attend quarterly meetings and assist in guiding this ministry, please contact me at Labowman317@gmail.com.

Respectfully submitted by Leslie Bowman, Preschool Director

Preschool Committee Members: Rev. John Porter-Acee, Leslie Bowman, Kristine Kelly-Salamon, Barbara Shreve, Steve Callendar and Joyce Whitman.