

St. Timothy's Episcopal Church
Greenville, North Carolina
Vestry Minutes
Monday, September 18, 2017

The Vestry of St. Timothy's Episcopal Church held a meeting on Monday, September 18, 2017 at 7:00 p.m. in the parish hall. The Rev. John Porter-Acee conducted the meeting.

Members Present: Valerie Foster, Ray Franks, Susan Holmes, Francis Johnson, Kristine Kelly-Salamon, Kathryn Lloyd, Angela Mallette, Judy Tucker, and Malcolm Williams.

Members Absent: Dave Geissler, Jamie Kirby, and Chuck Widney

Others Present: Rev. Jack Robertson (Deacon), John Lennox (Treasurer) and Tommy Tucker (Clerk).

The Rev. Porter-Acee called the meeting to order. A quorum was present.

Opening Prayer: Judy Tucker

APPROVAL OF MINUTES: The minutes of the August 21, 2017 were presented. **Mr. Williams moved to approve the minutes, seconded by Mr. Franks and passed unanimously.**

CLERGY REPORT: The Rector reported on the following items:

- **Vestry Retreat Goals:** The rector posted the goals that were discussed at the recent retreat. He asked the vestry to select goals to finalize at this meeting and eventually all goals would be completed.

1 Communication Goal:

- What are we trying to do?
 - Enhance communication among 1) the congregation, 2) visitors, 3) community and 4) staff.
 - Multimedia, re-design of newsletter, communication audit
- Communication Committee:
 - Create a committee to establish technology to carry out tasks and complete by November 1, 2017.
- Communication Audit: Complete by February, 2018 and sent to the vestry by the February 2018 vestry meeting.
 - Recommend a way forward by April 1, 2018.
 - Implementation plan and budget by June 1, 2018

2 Leadership Development Goal:

- Define leadership positions

- Broaden and deepen parish leadership
 - Nominate 2018 vestry class by November 1, 2017
 - New vestry orientation flow chart by January 1, 2018
 - Determine leadership terms to include vestry liaison responsibilities
 - Name vice chair for all organizations by June 1, 2018
 - Define term limits by March 1, 2018
 - Define chairperson approval procedures by May 1, 2018

The rector asked for volunteers to participate in a meeting to complete the goals. Mr. Franks and Ms. Lloyd volunteered.

- **Youth Ministry:** The rector reported about a meeting last Sunday. One person may be interested in the director position. He will talk with Ms. Kirby.
- **Christian Formation Classes:** He asked for comments about signs for the different classes and received positive responses that promote the different formation classes. Ms. Holmes will investigate signs for formation classes to promote the opportunities for parishioners and newcomers.
- **All Saints Service:** This special service will be on Sunday, October 29, 2017. Fran McKendree who is a friend of the rector will provide special music. There was a suggestion to promote the service by inviting the broader community to attend.
- **Church Entrance:** The rector acknowledged that there were some tensions regarding the manner of vestry discussion and action in June to paint the church doors and trim. He stressed the importance of taking sufficient time to explain pending vestry matters before decisions are made. Mr. Franks informed the vestry that the building and grounds committee invited two (2) consultants to review the status of the entrance area. The conclusion was that the cost of staining the church entrance would be high with extensive maintenance and unknown results and is cost prohibitive. The committee decided that the doors and trim should be painted.

Ms. Tucker commented that, at the June 19, 2017 vestry meeting, she understood it was a vestry rather than a Buildings and Grounds committee decision to determine colors to paint the doors. Following the vote on her motion to paint the doors in the color of red, she said she was unclear whether the motion was appropriate based on the continued discussion. She was willing to reconsider the June 19, 2017 motion to paint the doors red. The rector said the vestry should understand each other and be guided by a clear process to make decisions. Mr. Franks informed the vestry that a sub-committee of the Building and Grounds committee was named to recommend colors for the trim. The members are Ray Franks, Ed Kirby, and Malcolm Williams and their spouses. **Ms. Tucker moved to nullify the June 19, 2017 vestry motion to paint the doors red. Seconded by Ms. Kelley-Salamon and passed unanimously.** Because the motion to paint the doors was rescinded by previous motion, the June 19, 2017 motion laid on the table was removed from consideration.

Mr. Williams reported that following the June vestry meeting Ms. Joy Gibson, interior designer, visited the church. She recommended a dark color for the trim and agreed that the red color for the doors is in keeping with the Episcopal tradition and would conform to the colors of entrance doors of the other campus buildings. The conversation concluded with a request for the buildings and grounds committee to recommend a color scheme to the vestry, which could then voice support through email in a timely manner.

JUNIOR WARDEN REPORT: Mr. Franks reported on the following items:

- **Parish Workday:** A workday is scheduled for Saturday, September 23, 2017 starting at 8:30 am in preparation for the Lobster Fair. All are invited. See submitted report.

SENIOR WARDEN REPORT: Mr. Williams reported on the following items:

- **Vestry Elections:** The senior warden asked the vestry to submit names of parishioners as possible new vestry members. It is not necessary to get the permission of the prospective member before making suggestions.
- **Mutual Ministry Review:** MMR sheets were distributed to the vestry and asked to return by October 18, 2017. He asked for full and thoughtful participation. See submitted report.

TREASURER'S REPORT: Mr. Lennox presented the latest financial report. Revenues exceed expenses. He urged the vestry to make decisions on disbursements based on the best interests of the church due to the favorable financial status. See Treasurer's report. **Ms. Tucker moved to accept the treasurer's report, seconded by Ms. Kelly-Salamon and passed unanimously.**

Hospitality: Ms. Foster announced that the various ministry groups to highlight the specific area would sponsor the coffee hour for the first Sunday of each month. The remaining Sundays will be scheduled as usual but will be simpler.

See submitted reports.

The meeting adjourned following prayer.

Respectfully submitted:

Tommy Tucker

Tommy Tucker
Clerk to the Vestry

The next Vestry meeting is scheduled for Monday, October 16, 2017 @ 7:00 p.m. Committee reports should be sent to Joanne Stancil in the church office prior to the meeting.

- **Opening/Closing/Counting Schedule for October: Angela Mallette and Judy Tucker**
- **October prayer: Dave Geissler**

