

ST. TIMOTHY'S EPISCOPAL CHURCH

Greenville, North Carolina

The Diocese of East Carolina
The Right Reverend Clifton Daniel, 3rd, Bishop
The Right Reverend Santosh Marray, Assisting Bishop
The Reverend Mary C. Lacy, Rector

Annual Parish Meeting

January 8, 2012

The Baptism of our Lord

- I. The Holy Eucharist: 9:30 am
- II. Appointment of the Clerk of the Annual Meeting
- III. Reading of the Canons relating to voting credentials.
- IV. Appointment of the Tellers for the Election
- V. The Report of the Nominating Committee
- VI. Balloting
- VII. The Minutes of the 2011 Annual Parish Meeting
- VIII. The Treasurer's Report
- IX. The Warden's Reports
- X. Committee and Organization Reports
- XI. Other Business
 - Office hours
 - Newsletter
 - Recognition of outgoing Vestry members
 - Announcement of new Vestry members
- XII. Adjournment

Join us for a Pot Luck in the Parish Hall!

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The Right Reverend Clifton Daniel, 3rd, Bishop
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Annual Parish Meeting

January 9, 2011

The Baptism of our Lord

- I. The Holy Eucharist was held at 9:30 am
- II. The Annual Parish Meeting was presided over by the Reverend Mimi Lacy. The meeting was called to order at 11:00 a.m.
- III. David Geissler was appointed the Clerk of the Annual Meeting
- IV. Reading of the Canons relating to voting credentials.
 - Anna Fay Campbell, outgoing Senior Warden, read the canons relating to voting credentials. Any adult in good standing at St. Timothy's is eligible to vote. To be an adult in good standing, a person must: a) be at least 16 years old; b) have attended at least 3 services held at St. Timothy's in 2010; and c) have contributed financially to the church in 2010. 86 people meeting these criteria were present at the meeting.
- V. Appointment of the Tellers for the Election: Bill Redd, Megan Roberts, and Marilyn Steel have agreed to be tellers should ballots be cast.
- VI. Report of the Nominating Committee: Outgoing Vestry members Gary Newell, Marilyn Steel, Anna Fay Campbell, and Bill Redd comprised the committee.
 - The slate of nominees is : John Crawford, Tom Swindell, Bitsie Harwell, and Grace Rudolph
 - There were no nominations from the floor.
 - Bill Redd moved that the slate of nominees be elected by proclamation. Robert Shelton seconded the motion. The motion passed without dissent.
- VII. The Minutes of the 2010 Parish Meeting were presented. Anna Fay Campbell moved the minutes be accepted as presented. Bill Mitchell seconded the motion. The minutes were accepted without dissent.
- VIII. The Treasurer's Report
 - See submitted report
 - We finished the year with an operating surplus of \$17,587.

- We spent about \$40,000 on Outreach and \$60,000 on capital improvements in 2010.
- We owe \$395,436 on the mortgage.
- The Balance Sheet shows \$177,899 with some of those monies in designated accounts and other monies in reserves.
- The 2011 Operating Budget is \$354K, and \$344K has been forecasted in revenue. We'll deal with the deficit from reserves, but hopefully this will not be needed.

IX. The Warden's Reports

A. Senior Warden (Anna Fay Campbell) report:

- 1) It has been a busy year from the outreach with many hours and dollars being directed towards local, regional, national, and international projects
- 2) The community garden has been a great opportunity for parishioners to work together as well as a visible sign for people to see St. Timothy at work.
- 3) We are fortunate to have John Lennox serving as our treasurer and Meredith Foltz as chair of the Administrative Committee. Both have put in a great deal of time in important positions.
- 4) The Lobster Fair was a success because of the work of so many parishioners.
- 5) The EYC is going well. Michelle Shreve, youth minister, and an active group of parents have been essential to the success.
- 6) We are very fortunate to have a great priest to lead us.
- 7) The quality of our Sunday School programs (adult and children) is good, and we're looking for better attendance in the coming year.

B. Junior Warden Report:

- 1) Maintaining the church campus is a big job that is continuous and dependent upon many parishioners.
- 2) Francis Johnson should be commended for his work on the chapel.
- 3) Suzanne Buck is recognized for her work on the playground and education building.
- 4) A number of major projects were undertaken (**see submitted report**).
- 5) Gary Newell made a pitch for volunteers

X. Committee and Organization Reports

- Rev. Lacy encouraged members to read the submitted Vestry committee reports and the organizational reports contained in the 2010 Annual Report.

XI. Other Business

- Malcolm Williams noted that St. Timothy's is blessed to have Mimi Lacy as our rector.
- Recognition of outgoing Vestry members
 - Marilyn Steel, Bill Redd, Gary Newell, and Anna Fay were recognized for their years and quality of service.

- Announcement of new Vestry members: John Crawford, Bitsie Harwell, Grace Rudolph, and Tom Swindell.
- Pam Hartough will serve as Senior Warden and Malcolm Williams is Junior Warden for 2011.
- Rev. Lacy asked parishioners to break into small groups to brainstorm ideas on four topics:
 - 1) A theme that appeared throughout all the feedback from the Town Meeting was the desire to get younger people more involved in the leadership of the church. How might the clergy, vestry, and staff approach this challenge?
 - 2) How might new members be better integrated into the life of the church?
 - 3) The Lobster Fair raises a great deal of money that is all used for Outreach. In theory, parishioners are very supportive of the undertaking, yet it has been difficult to get section leaders and volunteers. Any suggestions?
 - 4) What else would you like to tell the vestry, clergy, or staff?

XII. Adjournment: The meeting was adjourned at 11:45 a.m.

Respectfully submitted,

David E. Geissler

Join us for a Potluck in the Parish Hall!

St Timothy's Episcopal Church Treasurer's Report for 2011

Overview

The financial position of St. Timothy's was somewhat stable throughout 2011. We have a sound balance sheet and the operating revenues were almost adequate to cover operating expenses. We spent a little more than we received and will continue to be challenged in 2012, with a marginally balanced operating budget and no surplus to apply toward reserve accounts.

However, the trend is favorable and we have adequate funds to support operations from accumulated reserves (savings). Parishioners are to be particularly commended for their support in December. During the first 11 months of the year we ran a slightly increasing monthly deficit. However, your plate and pledge contributions in December brought us very close to breaking even for the year. Our financial goals for the year were threefold: operate with positive cash flow; replenish funds available for Capital Repairs & Improvements; and work to become debt-free before the end of the decade.

The year in Review

Year end 2011 Expenses of \$347,367 and Operating Revenues of \$345,561, resulted in a Net Operating Deficit of **(-\$1,806)** for the year.

In addition to budgeted operating expenditures (salaries, utilities, insurance, etc), the parish funded a number of non-operating expenses, the most notable being over \$35K for Outreach and the Rector's Discretionary Fund. We were fortunate that other non-operating expenses were limited during the year (no major Capital Repairs & Improvements). More details are provided in the accompanying Designated Accounts Report.

Our Balance Sheet

Assets: We have a stable balance sheet, with \$177,527 in current assets (checking & money market accounts). This includes Strategic Reserves of \$50K and designated funds of \$156,691

Liabilities: Our mortgage balance is \$355,929. Last year we refinanced the loan on the Church & Office Building from a 5% fixed rate with a balloon in April 2015, to a 4% fixed rate with a balloon in December 2016 (resulting in more than \$20K interest savings over the next 5 years). Before the note matures, we should have reduced the balance enough to try to pay it off with a small capital campaign (e.g. 2014 – 2016).

The 2012 Operating Budget

Last year was the first year that the Operating Budget fully absorbed the \$48K principal and interest payments for the church building, resulting in the small deficit for 2011. Previously, a portion of the mortgage payments has come from reserve funds set aside from prior Capital Campaigns.

The 2012 Operating Budget includes \$341K in expenses and \$335K in revenue, which represents a net operating deficit of around \$6K. Our operating expense budget for 2012 has been trimmed by over \$5K from the 2011 expenditures, through changes in staffing and office hours, as well as savings in health insurance. Although we have budgeted for a negative cash flow, we will be able to absorb this difference from reserves until pledge revenues catch up.

Additional Details

Please refer to the accompanying Financial Statements for more specific details. If you have questions, feel free to contact John Lennox or Mother Lacy. Up-to-date financial statements are routinely available to parishioners on the News & Events page of the church website, along with the most recent approved set of vestry minutes (www.st-tim.org).

Submitted by John Lennox, Parish Treasurer, January 3, 2012.

St. Timothy's Episcopal Church
Operating Revenues & Expenses
January to December 2011

Accounts	YTD Actual	YTD Budget	YTD [Bud - Act]
Revenues			
Tithes and Offerings			
1-41100 - Plate Offerings	\$8,432	\$7,000	(\$1,432)
1-41101 - Pledge Payments	\$298,642	\$300,000	\$1,358
1-41116 - Non-pledge Contributions	\$28,997	\$28,000	(\$997)
Total Tithes and Offerings	\$336,071	\$335,000	(\$1,071)
Other Operating Revenues			
1-41103 - Miscellaneous Income	\$3,790	\$4,000	\$210
1-41107 - Preschool Expense Reimbursment	\$5,700	\$5,400	(\$300)
Total Other Operating Revenues	\$9,490	\$9,400	(\$90)
Total Revenues	\$345,561	\$344,400	(\$1,161)
Expenses			
Clergy & Staff Exp			
Total Rector	\$110,194	\$110,750	\$556
Total Parish Administrator	\$28,799	\$28,100	(\$699)
Total Organist	\$24,306	\$23,750	(\$556)
Total Youth Director	\$5,161	\$4,650	(\$511)
Total Christian Ed Coord	\$2,204	\$2,500	\$296
Total Childcare	\$2,204	\$2,160	(\$44)
Total Clergy & Staff Exp	\$172,867	\$171,910	(\$957)
Buildings and Grounds			
Facilities and Maintenance Exp			
1-51511 - Insurance - Facilities	\$13,761	\$14,000	\$239
1-51520 - Mortgage Interest Pmt	\$19,129	\$20,000	\$871
1-51521 - Mortgage Principal Pmt	\$28,763	\$28,000	(\$763)
1-52202 - Lawn Maintenance	\$8,517	\$9,500	\$983
1-52203 - Build Repairs/Maint/Facilities Exp	\$5,125	\$5,000	(\$125)
1-52204 - HVAC Service Contract/Maint	\$2,258	\$2,500	\$242
1-52205 - Housekeeping & Special Cleaning	\$11,859	\$12,000	\$141
1-52206 - Cleaning Supplies	\$901	\$1,000	\$99
1-52213 - Xfer to Cap Rep FUND [1-81715]	\$2,000	\$2,000	\$0
1-52215 - Alarm Service Contract	\$298	\$500	\$202
1-52216 - Pest Control	\$1,350	\$1,500	\$150
1-52217 - Trash Service	\$642	\$750	\$108
Total Facilities and Maintenance Exp	\$94,602	\$96,750	\$2,148
Utilities			
1-52207 - Electricity	\$11,999	\$13,900	\$1,901
1-52208 - Gas	\$5,518	\$7,500	\$1,982
1-52209 - Water and Sewer	\$1,729	\$1,750	\$21
1-52210 - City Storm Water	\$1,094	\$1,100	\$6
Total Utilities	\$20,340	\$24,250	\$3,910
Total Buildings and Grounds	\$114,942	\$121,000	\$6,058
Programs & Worship			
Parish Life			
1-52301 - Food, Hospitality & Supplies	\$1,618	\$2,000	\$382
1-52309 - Evangelism	\$30	\$250	\$220

St. Timothy's Episcopal Church
Operating Revenues & Expenses
January to December 2011

Accounts	YTD Actual	YTD Budget	YTD [Bud - Act]
Total Parish Life	\$1,648	\$2,250	\$602
Music			
1-51906 - Music	\$1,407	\$1,350	(\$57)
1-51907 - Supply Organists	\$500	\$1,000	\$500
1-51908 - Guest Musicians	\$250	\$300	\$50
1-52214 - Organ & Piano Maintenance	\$674	\$750	\$76
Total Music	\$2,831	\$3,400	\$569
Christian Education			
1-52003 - Sunday School	\$667	\$2,000	\$1,333
1-52004 - Adult Education Supplies	\$518	\$0	(\$518)
1-52005 - Vacation Bible School	\$688	\$1,500	\$812
Total Christian Education	\$1,873	\$3,500	\$1,627
Youth Ministry			
1-52100 - Scholarships	\$383	\$1,000	\$617
1-52101 - Adult Volunteer Expenses	\$150	\$0	(\$150)
Total Youth Ministry	\$533	\$1,000	\$467
Worship Ministry			
1-51903 - Altar Guild Supplies	\$958	\$1,250	\$292
1-51910 - Supply Clergy	\$2,080	\$2,250	\$170
Total Worship Ministry	\$3,038	\$3,500	\$462
Total Programs & Worship	\$9,923	\$13,650	\$3,727
Administrative Expenses			
General Office Exp			
1-51501 - Telephone	\$2,365	\$2,100	(\$265)
1-51502 - Postage	\$1,095	\$1,000	(\$95)
1-51503 - Office Supplies	\$2,891	\$2,000	(\$891)
1-51513 - Dues and Subscriptions	\$209	\$200	(\$9)
1-51514 - Advertising & Promotions	\$573	\$0	(\$573)
1-51515 - Copier Lease-Maintenance	\$1,753	\$2,400	\$647
1-51516 - Computer Services & Software	\$2,251	\$2,000	(\$251)
1-51517 - Computer Equipment	\$34	\$500	\$466
Total General Office Exp	\$11,171	\$10,200	(\$971)
Miscellaneous Expenses			
1-51504 - Vestry & Staff Expenses	\$462	\$250	(\$212)
1-51512 - Stewardship	\$140	\$200	\$60
1-51519 - Convention	\$1,056	\$1,000	(\$56)
1-71801 - Bank Charges & Fees	\$40	\$0	(\$40)
Total Miscellaneous Expenses	\$1,699	\$1,450	(\$249)
Total Administrative Expenses	\$12,870	\$11,650	(\$1,220)
Diocese			
1-51199 - Diocesan Pledge	\$36,764	\$36,764	\$0
Total Diocese	\$36,764	\$36,764	\$0
Total Expenses	\$347,367	\$354,974	\$7,607
Net [Revenues - Expenses]	(\$1,806)	(\$10,574)	

St. Timothy's Episcopal Church
 Balance Sheet Report
 December 2011

Note: The Report Option to include Open Transactions is selected.

Accounts

Assets		
Current Assets		
1-11001 - Church Checking (ECB)	\$22,915.82	
1-11002 - Church Checking (SouthernBank)	\$32,639.08	
1-11202 - Brokerage Account--Schwab	\$5,228.05	
1-11501 - Money Market (ECB)	<u>\$116,744.52</u>	
Total Current Assets		\$177,527.47
Receivables or Contingencies		
1-11150 - *Sales Tax NC Refundable	<u>\$502.40</u>	
Total Receivables or Contingencies		\$502.40
Total Assets		<u>\$178,029.87</u>
Liabilities, Fund Principal, & Restricted Funds		
Liabilities		
Loan Principal		
1-21710 - Mortgage Loan Balance #40599648	<u>\$355,929.29</u>	
Total Loan Principal		<u>\$355,929.29</u>
Total Liabilities		\$355,929.29
Equity Accounts		
1-22999 - General Fund Principal [Equity]	(\$332,783.84)	
YTD Net [Rev - Exp]	<u>(\$1,806.43)</u>	
Total Equity Accounts and YTD Net [Rev - Exp]		(\$334,590.27)
Restricted Funds		
Total Temporarily Restricted	\$156,690.85	
Total Permanently Restricted	<u>\$0.00</u>	
Total Restricted Funds		<u>\$156,690.85</u>
Total Liabilities, Fund Principal, & Restricted Funds		<u>\$178,029.87</u>

St. Timothy's Episcopal Church
Designated Accts Report--YTD
Church General Fund
January to December 2011

Note: The Report Option to include Open Transactions is selected.

Accounts	Beginning Balance	Restricted Revenue	Restricted Expenses	Ending Balance
Non-Operating (Desig) Accts				
Committed non-operating funds				
1-81500 - Collections For Transmittal Fund	\$280.00	\$12,128.18	\$12,378.18	\$30.00
1-81521 - Building Fund	\$100.00	\$4,535.00	\$4,635.00	\$0.00
1-81524 - Pledge Prepayments	\$2,000.00	\$2,400.00	\$2,000.00	\$2,400.00
1-81702 - Outreach	\$19,512.93	\$19,876.04	\$15,660.82	\$23,728.15
1-81708 - Sabbatical (Rector) Fund	\$6,832.41	\$0.00	\$0.00	\$6,832.41
1-81714 - Rector's Discretionary Fund	\$1,519.37	\$8,287.70	\$7,766.34	\$2,040.73
1-81715 - Capital Repairs & Improvements Fund	\$22,358.63	\$5,000.00	\$766.17	\$26,592.46
Total Committed non-operating funds	\$52,603.34	\$52,226.92	\$43,206.51	\$61,623.75
Groups & Guilds				
1-81501 - Brotherhood of St. Andrew	\$762.75	\$962.35	\$1,089.39	\$635.71
1-81705 - Altar Flower Fund	\$1,256.83	\$2,395.00	\$2,058.17	\$1,593.66
1-81710 - EYC Mission Trip Fund	\$5,584.30	\$6,524.53	\$8,927.99	\$3,180.84
1-81711 - EYC Programs & Activities	\$452.51	\$306.00	\$416.30	\$342.21
1-81713 - Community Garden	\$1,400.12	\$685.00	\$1,052.15	\$1,032.97
1-81719 - Prayer Books & Hymnals	\$0.00	\$0.00	\$0.00	\$0.00
1-81721 - ECW	\$1,411.02	\$1,823.00	\$2,528.14	\$705.88
1-81722 - Cursillo	\$1,997.56	\$1,006.03	\$1,070.00	\$1,933.59
Total Groups & Guilds	\$12,865.09	\$13,701.91	\$17,142.14	\$9,424.86
Other Sources of Funds				
1-81700 - Special Gifts and Memorials Fund	\$29,209.00	\$1,305.00	\$280.00	\$30,234.00
1-81704 - Lobster Fair & Fundraising Events	\$0.00	\$34,471.80	\$34,471.80	\$0.00
1-81750 - Other Income (not for op exp)	\$69.32	\$6,185.92	\$2,747.00	\$3,508.24
1-81751 - Wedding & Misc Deposits	\$400.00	\$3,000.00	\$1,500.00	\$1,900.00
1-81752 - Strategic Reserve	\$50,000.00	\$0.00	\$0.00	\$50,000.00
Total Other Sources of Funds	\$79,678.32	\$44,962.72	\$38,998.80	\$85,642.24
Preschool Accounts				
1-81800 - Preschool Salaries: Head Teacher	\$0.00	\$33,150.00	\$33,150.00	\$0.00
1-81801 - Preschool Salaries: Asst Teacher	\$0.00	\$27,472.00	\$27,472.00	\$0.00
1-81802 - Preschool Salaries: Director	\$0.00	\$8,044.86	\$8,044.86	\$0.00
1-81803 - Preschool Salaries: Music Director	\$0.00	\$1,200.06	\$1,200.06	\$0.00
1-81805 - Preschool Salaries: Substitutes	\$0.00	\$1,390.05	\$1,390.05	\$0.00
1-81806 - Preschool Payroll Taxes	\$0.00	\$5,451.16	\$5,451.16	\$0.00
1-81821 - Preschool Funds in Church MM acct	\$0.00	\$0.00	\$0.00	\$0.00
Total Preschool Accounts	\$0.00	\$76,708.13	\$76,708.13	\$0.00
Total Non-Operating (Desig) Accts	\$145,146.75	\$187,599.68	\$176,055.58	\$156,690.85

**2011
VESTRY
COMMITTEE
REPORTS**

SENIOR WARDEN REPORT

The 2011 year has been a refreshing and invigorating year for all of us due to new members taking on responsibilities and bringing in new ideas. We are still such a giving and community oriented fellowship, and it is impossible to mention all the time and talent that our parishioners give to make us such a whole church.

Our involvement in the Joy Soup Kitchen, Relay for Life, Stop Hunger Now, Youth missions and our Panther West Virginia mission trip, keeps us all committed and joyful. Our garden produce this year supplied many vegetables and fruits to St. Paul's Food Pantry and First Born Community Food Bank. Even church members received many goodies.

Our Lobster Fair this year was more successful than ever and will allow us to help continue doing all the outreach projects we take on.

The mission trip to Panther, West Virginia was most successful as our youth group found out it is actually fun to do activities with adults. Everyone can't wait to go next year.

The Buildings and Grounds committee has kept our church looking wonderful and are always planning in their budget the areas where we might have to replace appliances as they age. We have new mats, new tables and chairs and even some rocking chairs in the back of the church. Our chapel has been repaired thanks to tireless hours of work by parishioner Francis Johnson and is open for small weddings as well as Sunday church for our children.

Our pre-school is looking bright and shiny and doing well under the new leadership of Sharon Paoloni. Floors have been cleaned and classrooms spruced up.

The Administrative Committee has a new head in Mary Vincent, and she is so organized and a wonderful addition to the group.

John Lennox and Megan Roberts are a great team keeping our financial areas in excellent shape and recorded. We are so blessed for all the time they give us.

Our Sunday school, headed by Jaime Kirby and our adult formation group, headed by Tom Czaplinski continue to be stimulating and inviting.

All of our groups that deliver meals to those in our parish in need, and prepare receptions for parish events and make the altar beautiful for service, spend so much of their time and talent and we could not do without this extremely necessary service.

We have the best youth group who are always available to help out whenever needed and also just have fun being together under the leadership of Michelle Shreve.

And last, but not least, our priest Mimi is our greatest blessing. She tirelessly fills all our needs and participates in many diocesan events which give her an opportunity to brag about us too.

We are truly blessed and are thankful for St. Timothy's Episcopal Church.

Pam Hartough, Senior Warden, December 2, 2011

JUNIOR WARDEN REPORT

When I told my wife, Nancy, that I was going to be Junior Warden, she laughed at me and thought to herself that St. Timothy's was in for real trouble. She knew that I was not very handy and could not do any repairs around the house. I figured that since Gary Newell had such a tough time last year as Junior Warden, this year had to be easier. My first assignment was the cupola leak. John Lennox and I climbed on the church roof with the foreman of C.A. Lewis to see what was going on up there. I thought we would never come down. I wondered what I had gotten myself into...

I think that we had a good year. I would especially like to thank the Building and Grounds Committee members for their hard and diligent work. They are Sheri Crowder, Brent Foster, Jim Mitchell, Tommy Tucker, Susan Holmes, Will Johnston, Francis Johnson, John Lennox, and Mother Lacy. I have to give a special thanks to John Lennox who was always there to help and advise me. Brent Foster helped with the plumbing problems, lights issues, and etc. We are so fortunate to have Francis Johnson. He can help us with just about anything that goes wrong around the church grounds and has done so all year.

At first I did not think that we had accomplished a lot this year. Then, I read through our monthly minutes. We have achieved a lot.

- Repaired the leak in the cupola
- Held two successful parish work days in April and November
- Replaced the west door on the Education Building
- Reworked the shed on the back of the lot by adding a new door and dividing the space to better accommodate the garden team and boy scouts
- Consulted with Danny Lauderdale about the diseased Maple trees along Firetower Rd which resulted in cutting them down; then negotiated with the city about replacing them; finally ending in the trees not being replaced until the widening of Firetower Rd.
- Added rocking chairs to the back of the church
- Put up hangers in the vestry room
- Replaced door mats
- Cleaned out the storage closets in the Parish Hall and put labels on most of the tables and chairs enabling us to know where they belong
- Put up two new signs at the entrances to the parking lots off of Louis St. (hoping people will realize that we have another parking lot)

The Building and Grounds Committee was not always in total agreement. We had spirited discussions about widening the doors to the Meeting Room and putting rocking chairs in the back of the church. I think we all would agree that the rocking chairs are a welcomed addition to our church. I am passing along the widening of the Meeting Room doors to the next Junior Warden. Good luck! So as you can see we have had a pretty successful year on the Building and Grounds Committee.

It has been a pleasure working with this year's vestry. They have certainly given us their support and encouragement. Pam has done a wonderful job as Senior Warden this year, and she has been delightful to work with all year. We are truly blessed to have Mimi as our Rector. She never ceases to amaze me. Not only can she preach, but she sincerely loves and cares about St. Timothy's.

We should all be proud to be a part of St. Timothy's. Not only do we have beautiful buildings and grounds, but we do a great job giving to others and this community. It has been a joy serving St. Timothy's as Junior Warden.

Respectfully submitted,
Malcolm Williams

ADULT FORMATION SUNDAY PROGRAM

Overall Goal: Work closely with the Rector and committee volunteers to plan and carry out an interesting and informative Adult Formation program. Goals for programming: grow attendance with diverse offerings which will have broad appeal; select presentation methods to add interest and appeal; introduce a short Bible study, possibly as an evening program to test interest; plan an evening Lent program.

Tom Czaplijski is the Chair of this committee. Committee members include Alleah Crawford, Rev. Mimi Lacy, Tom Lacy, Sherry Crowder, Robert Shelton and Helen Newell. The committee has been active in planning programs and lessons to enrich and deepen the participants understanding, knowledge and relationship with God. The underlying premise is to support the Christian journey and walk with Christ. Program formats varied to offer broad appeal and maintain the interest of class members. These formats included guest lecture, panel discussion, facilitated group discussion and didactic techniques. Main themes reflect Bible/Scripture study, Church History and the Episcopal Faith-traditions and doctrine, and contemporary religious issues and topics. This year the Adult Formation program is continuing to use the Season's of the Spirit program.. It follows the weekly lectionary and provides reflective study of Bible scripture.

Classes averaged 18 people in attendance.

The committee participated in the Annual Ministry Fair. Attendance has been tracked and is also attached. This data and information will guide the committee in future program selection and planning.

The Spring semester for 2012 will continue using the same formats and follow the major themes of Bible and Scripture study, and Worship. The Lenten Program will include a short book study. We are also arranging two guest speakers to provide miniseries on heresies and the anthropology of religion, and the DVD series on the Gospel of Mark.

--Tom Czaplijski

INREACH

Inreach began 2011 as an idea. It does not have an established presence, committee, or membership. As such it was imperative to define the mission, scope and method first. As 2011 closes Inreach has a mission, scope, and method, but it still lacks a committee or group of participants.

Where 2011 was focused on the definition what role Inreach will fill in the St. Timothy's community, 2012 is focused on the inception and deployment of that role.

The Inreach Mission: To help connect the myriad resources available inside St. Timothy's to its members by making it easy to get information quickly, easily, and from multiple channels; to help connect people who are willing to help to the people and groups that need the help; to make it easy and discreet to ask for help; to notice if help has been promised but not delivered; to do all of this in a way that is simple and easy for people to access and contribute to; and to do all of this in a way that is self sustaining.

The Inreach Scope: Needs, missions, services and information within St. Timothy's membership.

The Inreach Method: Provide information for members via all available channels of information to distribute, connect, and receive information including face to face (meetings/announcements/events), print (newsletter/cards/mailers), internet (website/social media/email), phone (calls/texts/greetings), signage (wayfinding/bulletin board/digital signage/interactive signage), and whatever else becomes available and acceptable.

In less formal terms Inreach will help people who are new find out what is available to them quickly and easily. It will allow people who are settled to easily see who needs help, note that help is on the way, and then help the person in need. Ultimately it will encourage the St. Timothy's community to grow closer together. --John Crawford

COMMUNITY GARDEN

The St. Timothy's Community Garden built upon its initial beginnings to find further success during the 2011 calendar year. Paid memberships totaled 24 families. Members participated in preparing the soil, planting crops, weeding and harvesting. Varying weather conditions proved to be challenging to the selected crops, but experience in establishing planting dates, varietal selection and amount of each crop to grow helped to provide an abundant harvest.

Soil development at the site is a long term process as it involves evolution as compost and nutrients are added to the soil. A marked improvement was seen in the fertility of the soil from 2010 to 2011. Several more years of adding compost and incorporation into the ground are needed for optimum growth conditions.

Crops were started in February and rotated through the rest of the calendar year. The establishment of teams for the summer helped to divide up work responsibilities. Potatoes did well, as did melons and cucumbers. Sweet corn proves to be a difficult crop due to the environment and pests. Crows, squirrels, and earworms all took their toll. Watermelon continued to be the favorite crop. The timing of the Panther mission trip coincided with cantaloupe and watermelon availability. The fruit was greatly appreciated by all. We also received much joy by harvesting turnips and other winter crops for the First Born Ministry the week before Christmas.

Popular group activities included: Spring planting in April; the potato dig/sweet corn harvest in June; and working with the junior mission trip.

Submitted by Chuck Widney

HOSPITALITY

St. Timothy's Coffee Hour has continued to be one of our most successful social times for our congregation. Many visitors stop by to say hello, which is a very important reason for this type of **Radical Evangelism**. We do continue to struggle to have enough volunteers for this ministry, so feel free to stop by and sign up. The sheet is on the cabinet next to the coffee.

Our **Potluck Dinners** are also a wonderful time for us to get together to visit and catch up with what's happening in each other's lives. We always manage to have a great meal prepared with love by our many great cooks at St. Timothy's. Our numbers have ranged this year from 80-110, which has been a nice gain from last year. Thanks to all who have helped and now know how to run the dish washer.

We do have a new ministry called the **Kitchen Guild**. We started in the spring of 2010, and are just getting started again this year. Hopefully this group will be able to keep our beautiful kitchen clean and user friendly.

If you are interested in helping with any of these ministries, check with **Sheri Crowder**, who will be our new Hospitality Chair for the 2012 year.

---Submitted by Pat Mitchell

STEWARDSHIP

A hardworking group built the fall campaign—held to fund the operating budget—around our "Come grow with us!" theme. Greg Crowder and Emily Barnes helped tremendously by speaking to the congregation about their experience of Stewardship, and we thank them for their work. We also hope that everyone noticed and used their new "Come grow with us" magnet with the picture of St. Timothy's!

Many thanks to Sharyn Lennox, Marty Michaels, Frank Crawley, Jim Mitchell, Judy Coogan and Bitsie Harwell for their work on this committee. And a big THANK YOU to all of those who give so generously of their time, talent and treasure to St. Timothy's!

LOBSTER FAIR

The 34th annual Lobster Fair was held October 15, 2011. The day was a glorious sun filled day in which the members of St. Timothy's pulled together to welcome the community in for food, entertainment and fun.

Accomplishments of this year's fair:

- Made a profit of \$18,800 to be used for outreach
- Attractions for children
- Multi-generational participation
- Positive exposure for St. Timothy's
- Refined lobster ticket control numbers and monitoring

Recommendations for the next Lobster Fair: Build on the successes from this year.

Special thanks to Bib Baugh, Emily Barnes and Lauren Wallberg for being co-chairs; to all the Team leaders and everyone who contributed to the fair in any way.

--Submitted by Chuck Widney

OUTREACH

Outreach Committee Members: Bibb Baugh, Gretchen Baugh, Valerie Foster, David Geissler, Bitsie Harwell, Susan Holmes, Mimi Lacy, Sharyn Lennox, Linda Mandell, Marchia May, and Nancy Williams

The parishioners of St. Timothy's participate and contribute funds to a number of charitable organizations. The recipients of the outreach efforts represent both Episcopal and non-religious agencies, and the populations served are local, regional, national, and international.

Outreach Funds Distributed in 2011

Greenville Community Shelter
Emergency Assistance Ministry
Food Bank of Central & Eastern NC
St. Paul's Food Pantry
Rector's Community Discretionary Fund
Episcopal Relief & Development – NC Tornado Relief
Episcopal Relief & Development – Japan Earthquake Relief
Episcopal Farmworker's Ministry
St. Peter's Episcopal Church – Dental Clinic
Diocese of Durgapur – Mission Trip
St. James United Methodist – Mission Trip

JOY Soup Kitchen
Homeless Connect
Relay for Life
Stop Hunger Now

Other Outreach Activities

St. Timothy's participates regularly in preparing food for the JOY Soup Kitchen and collecting for the Food Pantry. Our parish also grew and shared produce from our Community Garden, completed 15,000 meals for Stop Hunger Now, supported Relay for Life, worked on a Habitat for Humanity house, collected funds for the United Thank Offering and Becky Suggs' Mission Trip, assembled packages for Operation Christmas Child, gathered gifts for Angel Tree Gift Project, collected purses and toiletries for the Family Violence Center, sold items for African Team ministries, orchestrated a tremendously successful Lobster Fair and held our first All Parish Mission trip to Panther, WV. WOW! Thanks to the many efforts of all our parishioners, as we continue to share our abundant blessings.

--Submitted by Gretchen Baugh

2011 ORGANIZATION REPORTS

**Includes all service, fellowship, and
educational groups.**

ADMINISTRATIVE COMMITTEE

In September, 2006, the Vestry of St. Timothy's Episcopal Church approved the formation of a standing Administrative Committee charged to handle personnel matters, to set procedures and policies for the administration of the parish, and to oversee the operation of the business aspect of the congregation according to the will of the Vestry and the Canons of the Church.

The current members of the committee are as follows: The Rector, Rev. Mimi Lacy, the 2011 Senior Warden, Pam Hartough, the 2011 Junior Warden, Malcolm Williams, the 2010 Senior Warden, Anna Fay Campbell, the Treasurer, John Lennox, the Clerk to the Vestry, David Geissler, and one non-Vestry member, Bev Davis who began her work on the committee in the spring.

Meredith Foltz, Chair of the Administrative Committee stepped down after serving in that capacity since 2006. Her work on this committee is greatly appreciated and she leaves us with immaculate records. Mary Vincent accepted this position after the May meeting.

During the past year, the Administrative Committee, hired a new Preschool Director, monitored the Annual Administrative Actions Checklist for work to be completed and reviewed regularly and audited personnel files for accurate documentation required. Additionally, they updated the Manual of Policies and Procedures for inclement weather policy and use of equipment and tables and chairs.

Submitted by
Mary H. Vincent
Chair, Administrative Committee

ANGEL TREE PROJECT

The Angel Tree Project is committed to providing Christmas gifts to children of prison inmates. The male and female inmates could be incarcerated in any state, but the children we serve live in Pitt County. The Angel Tree Ministry changed their recommendations this year to providing one gift per child as a way to increase the total number of children served. We received the names of 50 children and were able to contact most of the caregivers. Despite the economic challenges facing so many, generous parishioners selected the names of the 42 children from the Angel Tree and each child was provided a fun or clothing gift. The gifts were delivered by volunteers to the homes of the children's caregivers.

Thank you to all those who participated in this important ministry.

Beverly Davis
Dani Redd
Jody Biddlecomb

ACOLYTES

An *Acolyte* is a layperson who assists in worship by carrying the processional cross, lighting and extinguishing candles, carrying candles or torches in the processional and helping with the collection of the offering. Acolytes may be adults or children. At St. Timothy's, young people in grades 4 through 8 are invited to serve as torchbearers and those in grades 9 through 12 serve as the crucifer (carry the cross and assist the priest). There are currently 17 young people serving as acolytes; seven of whom are trained to serve as crucifers. Acolytes are regularly scheduled for the 10:15 service, and for special services as needed. Thanks to each of you for your participation in this very special ministry of St. Timothy's.

St. Timothy's invites and welcomes any youth who is interested in serving as an acolyte. Training is provided.

Respectfully submitted,
Susan T. Holmes, Acolyte Warden

ALTAR GUILD

Purpose: The Altar Guilds prepares the altar for Communion for all Eucharistic services, provides and/or arranges flowers for all services as needed, and procures and maintains the vessels, hangings, adornments, linens, and supplies used in worship and Eucharistic services.

Work Description: The Altar Guild is led by the Chairmen of each of the three teams, currently Mary Lewis, Lynn Forbes, and Judy Tucker. These chairmen are responsible to coordinate services by the Guild with the Rector, oversee the work of the Guild, and procure supplies required for worship services and support of the Guild. The Altar Guild hopes to incorporate new members this year.

The Altar Guild is divided into three groups composed of five to six women in each who rotate responsibilities in two week intervals. A calendar noting assignments is posted in the Sacristy. Assignments are from Saturday preceding the assigned Sunday until Saturday after the last assigned Sunday. A leader is designated for each of these three groups. The group leader should be notified by the Rector or designee of any special or additional services occurring during the assignments period. All groups work together for the major services at Easter and Christmas, especially with floral arrangements.

Weekly the assigned group meets prior to the service (usually the day before) to clean, polish, and prepare the Altar for Sunday services. Linens are washed, pressed, and stored to retain longevity. Hangings are selected according to the 'Episcopal Church Year Guide Calendar.' Set-up for services is accomplished according to established guides and/or direction by the Priest. Flowers are procured using cost effective options (personal gardens and general retail stores) and arranged by volunteer Guild members. Flowers for major services such as weddings and funerals may be ordered through a local florist (primarily Cox Floral Expression). Arrangements, by parishioners and professionals, should be simple, attractive, and not overpower the worship venue and ambiance. Sunday responsibilities include clean-up and designation of flowers.

The resources to procure and arrange flowers have decreased in recent years. The Guild may increasingly need to use the services of a florist for weekly services. The congregation will be asked to participate in contributing funds for flowers in honor/memory of someone and/or some important event.

Goals:

- Continue the work and responsibilities of the Altar Guild.
- Encourage congregation financial support for flowers
- Identify needs to enhance worship services at St Timothy's
- Lead efforts to develop plan for window and wall behind altar
- Continue to recruit new members for Altar and flower arranging responsibilities.
- Promote communication among the Guild and to parishioners about the ministry of the Altar Guild.

Lynn Forbes

Beverly Davis
Pat Mitchell
Becky Suggs
Debbie Tristram
Cassie Melhop

Judy Tucker

Barbara Bowser
Ellen Crawley
Susan Holmes
Jamie Kirby

Mary Lewis

Nancy Leamy
Nancy Williams
Marcia May
Wanda Williams
Grace Rudolph

Faithfully submitted by Judy Tucker

MUSIC PROGRAM

The members of St. Timothy have come from both Episcopal churches and various other denominations, and our music reflects this range of religious backgrounds. After several years of producing disposable bulletin inserts for songs, we now have a songbook containing approximately 35 contemporary Christian songs. We compiled this on our own, using music available through our Christian Copyright Company License. Input for song selection was gathered from members of the Worship Ensemble. The contents of the book were copied and gathered into 300 notebooks by our parish administrator, Megan Roberts. This was an ambitious project and we thank Megan for her hard work. Many thanks also to Bonnie Cooke, Bev Maurer and Faye Fussell for helping her assemble them.

We currently have an Adult Choir and a Worship Ensemble. The Worship Ensemble provides contemporary music, generally during the communion time at the 10:15 a.m. service. It is led by Tom Czaplijski, with assistance from Leslie Bowman, Nanette Woodworth, Suzanne Shelton, and Kevin O'Donnell. Other adults and youth sing and play instruments as well.

The Adult Choir is a devoted and hard-working group. Members meet for 90 minutes each week to rehearse and they provide music leadership regularly at the 10:15 a.m. service from September through May, plus the many special worship services of Christmas, Holy Week and Easter.

The Adult Choir visited Pitt County Memorial Hospital on Sun., Dec. 18 to sing Christmas carols. We began this project in 2009 and members look forward to this an annual outreach activity.

In June, the youth choir from First Baptist Church, Easley, SC visited St. Timothy's and presented a musical entitled *This Changes Everything*. Our EYC and St. Paul's EYC were both staying at the church for their local mission trip and were able to interact with the young people from SC during a meal and attend the excellent musical presentation.

Many of our stringed-instrument players participate in services at both St. Paul's and St. Timothy's each spring and fall, providing the opportunity for the very youngest through the mature player to participate in a large ensemble. We also draw upon our young instrumentalists for accompaniments and special music year-round.

We were treated to a very special performance of one of J. S. Bach's Brandenburg Concertos when Charles and Joanne Bath and Nanette Woodworth performed this piece during a service in October. They were accompanied by an orchestra drawn from church and community members.

The children who attend Sunday school meet together in one group at the beginning of each session. During this time, they are learning songs to go along with their lessons. They participated in the annual Christmas pageant. Sharyn Lennox very ably leads the music during Sunday school.

All of our musical ensembles are open to for your participation. I urge you to take advantage of the various opportunities.

Faithfully,
Connie K. Widney, Director of Music/Organist
Organist/Choir Director

KNITTING GROUP

The knitting group began several years ago after a conversation about knitting while several women were working at the JOY Soup Kitchen. What started out as three women gathering on Wednesday morning for a teaching/learning opportunity has turned into a group of a dozen or more women who meet together not only for knitting, crocheting, and cross-stitching but for sharing, supporting, talking, eating and an occasional "field trip". Meetings are Wednesday mornings in the Meeting Room of the church from about 9:30-11:30. Come join us when you can and learn a new craft while getting to know other women of the church. —Sharyn Lennox

ST. TIMOTHY'S PRESCHOOL 2011-2012 Year-to-Date Report

Our pre-school offers weekly morning classes from September through May in a small nurturing environment. The children in our care are ages 2 – 5. The school has been in operation since 1985. We are a ministry of St. Timothy's Episcopal Church with a committee made up of six parishioners, including a vestry liaison, lead by the school's director.

The two year classes meet 2 days a week with 10 children in each class. The three year classes meet either 2 days or 3 days a week with 13 children in each class. The four year classes meet 3 or 5 days a week with 16 children in each class. The pre-kindergarten class meets 5 days a week with a maximum of 12 children. There are 70 students currently attending our pre-school, which is almost 100% capacity. The children have music classes twice monthly and chapel with Mother Lacy once a month.

The focus of our pre-school program is "Learning Through Play" as we prepare the children for their formal education.

Sharon Paoloni
Director, St. Timothy's Preschool

THE BROTHERHOOD OF ST. ANDREW

The Brotherhood of St. Andrew national headquarters is located in Ambridge, Pa. The St. Timothy's Chapter received its charter on March 14, 2005 and began with 11 members. Currently the Chapter has 8 sustaining members and many friends. The meetings are weekly on each Wednesday at 7:00 A.M. in the Parish Hall. Breakfast is prepared by members on a rotating basis. There is no charge for breakfast which is funded by the members preparing the food. Malcolm Williams is the current Presiding Officer (Director); Bib Baugh is Vice Director and will succeed Malcolm as Director. Tom Harwell is Treasurer. All funds are deposited in the church account under fund account number #81501. This past year the group under the guidance of Jim Williams aided the Lobster Fair in the Potato, Hot Dog and Hamburger Tent. We funded the Christmas Shoe Box mailing. We continued to sell cookbooks with the proceeds going to ALS. We also funded the new trash cans for the Parish Hall. We donated a freezer to Oakmont Church for the "Angel Cops" to use to provide food for the homeless. We sponsored a child in India. This year we again have provided a gift of \$300 to the EYC for their out of state mission trip. In the past we hosted oyster roasts and shrimp boil outings and cooked pigs for church functions. We try to work closely with Valerie Foster and the kitchen team.

Our mission is to have regular prayer and serve men and youth. We read the Bible out loud and discuss its meaning. At the weekly meetings there is also continuing study of the church documents and traditions. Our meetings are open and we are currently reaching out to the men of the church to encourage them to join the brotherhood.

Respectfully submitted,

Malcolm Williams
Director

ECW (Episcopal Church Women)

Meetings were held the 2nd Tuesday evening of each month unless a special event was planned. Meetings were well attended ranging from 10-20. *All women of the church are welcome.*

Officers were: 2010-2011 -- President: Valerie Foster/Linda Mandell, Secretary: Megan Roberts

We held an end of the year dinner that was delicious and well-attended. We also held a social at the beginning of the year.

Service projects included assistance with the Lobster Fair crafts, bake sale and making meals for Ronald McDonald House. We also funded gift cards to be given to college students from St. Tim's.

Fundraisers included a Yard Sale with approximately \$1000+ earned in total.

The group's outreach included:

- The EYC's mission trip
- The Lobster Fair gift basket supplies
- Relay for Life – the group worked together for the Relay for Life fund raiser helping with a dinner and craft/food sale.
- Funds donated for Sally Lacy's trip to India to buy supplies for the children

Linda Mandell

CHRISTIAN EDUCATION FOR CHILDREN

Last winter and spring, we finished our third year using the *Seasons of the Spirit* curriculum. Highlights of the spring included decorating an Alleluia banner and putting it away for Lent. Children and adults alike seemed to enjoy the tradition.

In June we had a very successful Vacation Bible School built around a theme of *Hometown Nazareth: Where Jesus Was a Child*. A great group of adults and youth volunteered to teach and lead several fun activities including handprint art, carpentry, weaving and a "trip" to our garden.

This fall we adopted a new curriculum developed by the Episcopal Church called *Weaving God's Promises*. The fall lessons covered several Old Testament stories beginning with Adam and Eve and ending with the building of Solomon's temple. We ended by decorating a Jesse tree and tying the Old Testament characters with the upcoming Christmas story.

In November a large group of children and parents filled 26 Operation Christmas Child shoeboxes. The remaining Sundays were used to prepare for the Christmas Pageant held during the Sunday school hour December 18. Children and youth, along with the Praise Team, presented an entertaining program of music and drama.

We now have one class made up of children ranging in age from 3 to 11. Our typical Sunday morning begins with music, led by Sharyn Lennox. A story, usually taught by Jamie Kirby, follows. When appropriate we break into two groups and do age appropriate activities to wrap up the class. Several of the teachers from the past years have volunteered to teach on occasion and to assist with the activities.

Mattie Collie Swindell continues to do a wonderful job teaching the junior high and senior high group. Her class created the Chrismon tree again this Advent season.

–Jamie Kirby

Everybody Loves EYC!

We here at St Timothy's EYC love knowing that Jesus is the bomb-diggety and that serving in his name is totally rad. That's why we went on two mission trips this summer in addition to doing outreach projects during the year! We enjoyed our 2nd Local Mission Trip with St Paul's EYC and served our community at home. We delighted in the all-parish mission trip to Panther, WV, where we were tested physically, spiritually, and hygienically. We loved and served throughout the school year, including gathering two deliveries of gifts to the women at The Family Violence Center of Pitt County and helping out at the Lobster Fair and Stop Hunger Now events. Sure, we had our fun movie nights, faith- and team-building discussions, parties with St Paul's, and diocesan youth events, but we know why we're here: to serve! That's why we've fund-raised a lot over the year to make sure we can go on our mission trips. We have washed cars, hosted coffee hours, held a chili contest, and can't wait for our lock-in/fund-raiser in May!

Don't wait for me to tell you about it, though. The middle and high schoolers of EYC are in charge of this operation! Several high school students took on roles as counselors and planners for the Local Mission Trip, for everything from mission site scheduling to morning devotional creating to evening worship entertaining! McKenzie Shelton is planning a girls' retreat in the spring, "Awake", which will be at awesome Camp Trinity!

You will find many leaders and givers in EYC, none of which are bound by age, gender, height, or background. Some of these leaders aren't even in school: Jimmy Meyers and Hayes Hutchens once again get this year's "Lead Adult Volunteer" designation for outstanding and consistent commitment. Judy Coogan schedules all of our dinners. Leslie Bowman, Michelle Graziosi, Nanette Woodworth, and several other parents have stepped up and helped out with events and meetings. Tom Swindell is our Vestry Liason to our monthly Youth Council meetings. Thanks to all the parishioners that support us with prayers, mission trip donations, and Sunday night dinners.

That's it, I'm outta here! Just kidding... but really, I am leaving. I'll graduate in May 2012 (fingers crossed!) and go to graduate school far, far away. I'm sad to be leaving EYC, but glad that I get to share the opportunity to lead the youth program with someone else. Are you the heir to the throne of youth and youth-related activities? Let me know if you're interested!

With Love and Peace,
Michelle Shreve, Youth Minister
(252)341-5214
sttimseyc@gmail.com

UNITED THANK OFFERING (UTO)

The tradition of UTO began in 1889 by the Women's Auxiliary as part of the Board of Missions through the General Convention. Originally called United Offering, the word "Thank" was added in 1919. The collection was divided equally between domestic and foreign missions. In 1985, the Memorial and Gift Trust Fund was established. This fund's income supports the entire operating budget of UTO. All money received at "Ingatherings" is used for grants.

St. Timothy's ingathering was Sunday, November 13th. Additional money was donated the following Sunday, November 20th. The total amount collected was \$320.84 and all money was forwarded to the UTO Chair for the Diocese.

In the spring of 2011 we collected \$110.14.

Thanks to all who participated this fall. Our next ingathering will be spring of 2011. Remember, this is a way to thank God for the many blessings we receive.

Mary H. Vincent
UTO Chair 2010-2011

CURSILLO In Christianity

Cursillo in Christianity is a lay movement within the church. From the Spanish term, Cursillo in Christiandad, it is translated to mean, "short courses in Christina living. Cursillo is intended to help us discover our relationship with God. Cursillo is patterned on Jesus own example. He searched out and called a small group of potential leaders (pre-Cursillo); He trained them by word and example and inspired them with a vision (Cursillo Three-Day Weekend); He linked them together and sent them out into the world to bring the world to Him (Fourth Day).The first Cursillo Weekends were developed in the Roman Catholic Church in Majorca, Spain. Cursillo was brought to the United States in the early 1960s by Spanish airmen who were stationed at air bases in Texas. The first Cursillo weekends in the U.S. were conducted in Spanish. A few years after it took root here in the Catholic Church, it spread into the Episcopal Church, which licenses the name Cursillo and many materials from the Roman Catholic Church. The first official Cursillo Weekend in the Episcopal Church (in English) was conducted with help from Roman Catholic sponsors in the Diocese of Iowa. Cursillo came to the Diocese of East Carolina in the early 1980s. Cursillo weekends begin with dinner on Thursday evening, and end with a Eucharist on Sunday afternoon. The weekend centers around a series of fifteen talks, called "rollos" (pronounced "ROY-oh"), about various aspects of Christian life. There are also group discussions and activities relating to the talks, as well as music, worship, prayer, food and fellowship. In the Episcopal Diocese of East Carolina, Cursillo weekends are held in late April and early November at the [Trinity Center](#), an Episcopal camp and conference center near Atlantic Beach, N.C.

- **What's the deal with the chickens?**

Actually, they're roosters. The rooster has long been a Christian witness symbol. The bright colors on the rooster images associated with Cursillo represent the diversity and beauty of God's creation.

- **Who may participate?**

Cursillo in the Episcopal diocese of East Carolina is open to any adult, man or woman, married or single, who is active in an Episcopal parish in the diocese and is seeking a deeper relationship with Christ. Laity and clergy alike are invited to join the fellowship. Husbands and wives may attend the same Cursillo Weekend, or they may go on different weekends. Confirmation in the Episcopal Church is not a prerequisite; however, Cursillo applications must be approved by an Episcopal priest before being submitted.

- **How can I make my Cursillo?**

Each participant is sponsored by someone who is active in the Cursillo Community. The sponsor is responsible for providing his or her Pilgrim with an application form, seeing that it is completed properly, signed by a priest and mailed for processing. Sponsors are responsible for ensuring that the Pilgrim clearly understands the concept and objectives of Cursillo, seeing that the Pilgrim arrives for the Weekend on time, has transportation home and is integrated into the Cursillo community after the weekend. The sponsor is also responsible for providing his or her Pilgrim with an application form, seeing that it is completed properly, signed by a priest and mailed for processing. If you are interested, but don't know someone willing to serve as your sponsor, you can discuss with Rev Lacy or Tom Czapljski.

- **What happens after the weekend?**

Fourth Day: The Cursillo weekend is not an end to itself. It is a starting point that lasts the rest of your life. It is a springboard to a long-range practice of the Baptismal Covenant in the life of the Church called the Fourth Day. Although Three Day Cursillo Weekends are incredible experiences, they are just the beginning. The real point to Cursillo is Life AFTER the Weekend. Each individual who returns from the Weekend with a renewed commitment to work for Christ is encouraged to join in the activities of an existing community of persons who have also experienced the weekend. The purpose of this community is to give strength and support to each other in order that each person might grow in faith and develop their particular gifts of ministry. The support is provided through two methods:

- **REUNION GROUP MEETINGS ("Grouping")** that are held frequently when several people gather together for mutual encouragement and support through PRAYER, STUDY, and ACTION. If you have difficulty finding a reunion group, remember that "when two or more are gathered in my name...". So you can create your own group with as few as one other Cursillista!
 - **AREA MEETINGS (Ultreyas)** that are meetings of larger groups of people, usually from more than one parish, who have either participated in a Weekend or who might be interested in doing so. Here we share with each other so that the Church and our own faith may be enhanced. Ultreyas in our Diocese are centered in Elizabeth City, New Bern, Washington, Fayetteville and Wilmington. St Timothy's belongs to the LaPaz Ultreya, which includes St. Paul's, St Peter's in Washington, St. Mary's in Kinston, and Goldsboro. Local gatherings are held at St Timothy's for St Timothy's and St Paul's Cursillistas.
- This year, 5 new Pilgrims attended weekends Sylvia Yaw, Angela Mallette, Malcolm Williams, Linda Mandell and Jody Biddlecome.. They would be happy to share their experience with you.
--Tom Czaplinski

LAY EUCHARISTIC MINISTER

St. Timothy's currently has 28 parishioners serving as Lay Eucharistic Ministers. They serve as lectors and read the Old Testament lesson, New Testament lesson, and lead the Psalm. The Intercessor leads the Prayers of the People. A Lay Eucharistic Minister may also administer the chalice. Training is provided and the Bishop licenses those administering the chalice. There are currently 21 licensed Chalice Bearers. LEM's are scheduled for both the 8:00 and 10:15 service, and for special services as needed. Thank you all for your dedication to this very special ministry.
Respectfully submitted,
Susan T. Holmes

EUCHARISTIC VISITOR

A ***Eucharistic Visitor*** is a lay or non-ordained person who is licensed by the Bishop to take Eucharist to those who are ill or infirmed and cannot attend worship services. Eucharistic Visitors "represent the church to those they visit by being living reminders that the sick and infirm are integral parts of that community, which is the Body of Christ". Symbolically, the visitor carries the parish with them as a "sign of the whole community's care, support and concern".
St. Timothy's currently has 7 Eucharistic Visitors, teamed in pairs, and scheduled on a rotating basis. They are under the guidance of the Rector.
St. Timothy's invites those who are interested in this ministry to speak to the Rector. Training is provided.

Respectfully submitted,
Susan T. Holmes

EfM (EDUCATION FOR MINISTRY)

A new EfM (Education for Ministry) program was started this year at St. Timothy's in September. EfM is a four year theological study through the University of the South in Sewanee, Tennessee. During the four years participants study the Old and New Testaments, Church history and contemporary theology. Weekly seminars include review and discussion of Biblical readings and course materials along with "theological reflections" designed to help understand how our theology shapes our thoughts, actions and lives. This year we have a total of eleven participants who are in years one and two of the four year program. Our EfM group meets for 2 to 2 ½ hours on Thursday evenings beginning at 6:30.

Submitted by Tom Lacy

WOMEN'S SPIRITUALITY GROUP

The Women's Spirituality Group (WSG) is made up of women seeking spiritual fellowship and reflection, and the sharing of prayers, thanksgivings and meditations together. Meetings begin with social time as we gather and unwind. Prayers and thanksgivings are offered, recorded in a journal and emailed to all of us for our own petitions during the two weeks before we meet again and to receive updates on the folks on our list. Participants take turns providing snacks and for the beginning/ending prayers or meditations.

In January we began our series on Comparative Religions which included sessions led by Mother Lacy, and informative sessions by a member of the Jewish congregation and one from a woman from the local Muslim community. We were pleased to host women from the Pamlico Deanery who also found these meetings to be informative and productive in understanding the foundations of Judaism and Islam.

This fall, we have based our studies on two books, with each meeting being moderated by group members. Currently, we are studying various types of prayer and ways to individualize our own prayer lives in accordance with our own prayer type. Experiential prayer (including such types as Fasting, Centering Prayer, and Meditation) and Relational Prayer (which included The Daily Office, Prayer Walks, and Affirmation Prayer) were covered in October and November. January will cover Innovative Prayer (Prayer Labyrinth, Prayer Beads and Prayer with Mandalas) and conclude with Searching Prayer (Praying the Scriptures, Ocions and Novenas). The remainder of the year will be practicing the various types. The book Paths to Prayer by Patricia Brown is our study guide for our practice.

Throughout the year, members of the Women's Spirituality Group have participated in various Outreach programs in conjunction with other St. Timothy's groups such as The Soup Kitchen, Mission Trip, and the ECW Christmas gathering and White Elephant Exchange. All women of the church are warmly invited and welcome to join as for on the 1st and 3rd Tuesday of the month at 7:00 pm, whenever possible.

Children's Chapel

Children's Chapel takes place during the church year at the same time as when Sunday School is in session. It is held in the white chapel during the 10:15 am Liturgy from the beginning of the service through the Sharing of the Peace. We do not meet on the last Sunday of the month so that Children's Chapel leaders are able to enjoy the adult worship. At times when there is a Praise and Worship Liturgy children also stay with their families in adult worship to participate in this youth lead worship time.

During the fall children learn about some of the heroes and heroines of the Old Testament. They also enjoy praying, singing VBS and other contemporary Christian music, drawing Bible scenes and using puppets and music and movement to integrate Biblical Themes. During the Winter/Spring session we use Godly Play curriculum by Jerome Berryman to study the parable of Jesus, and the Lenten and Easter themes. This curriculum focuses on teaching children when to listen and when to respond, so that they are learning the expectations of being in adult church while hearing the Word in a creative and age appropriate way. Children between Kindergarten and 3rd grade are welcome, although there are no strict guidelines other than that they are willing to be a part of the program.

We do encourage a rotation of parent participation as chaperones so the Children Chapel leader can focus on the story. Please see Nanette Woodworth if you would like to help out as a chaperone or Children's Chapel leader. She will provide you with all the materials you need.

Submitted by Nanette Woodworth