

St. Timothy's Episcopal Church
Annual Parish Meeting
January 11, 2009

- I. The Holy Eucharist was held at 9:00 a.m.
- II. The Annual Parish Meeting was presided over by the Reverend Mimi Lacy. The meeting was called to order at 10:30 a.m.
- III. David Geissler was appointed as clerk of the annual meeting.
- IV. Sharyn Lennox read the canons relating to voting credentials. Any adult in good standing at St. Timothy's is eligible to vote. To be an adult in good standing a person must: a) be at least 16 years old; b) have attended at least 3 services held at St. Timothy's in 2008; and c) have contributed financially to the church in 2008. 94 people meeting these criteria were present at the meeting.
- V. Vestry members Jim Barker, Cheryl Czaplinski, Nancy Leamy, and Cassie Mehlhop were appointed as Tellers for the election.
- VI. The nominating committee (outgoing vestry members Cheryl Czaplinski, David Geissler, Nancy Leamy, and Sharyn Lennox) placed the slate of candidates for the class of 2011 vestry members into consideration for the parish. The nominees are: Gretchen Baugh, Tom Czaplinski, Pam Hartough, Jennifer Miller, Pat Mitchell, and Carl Rees. Ballots were cast.
- VII. **Treasurer's Report:** John Lennox, parish treasurer, provided a written report, highlighted several points of the 2008 financial record, and presented the 2009 budget.
 - A. 2008 Budget: The financial controls have been developed this year to position the church to continue its move towards a small programmatic parish.
 - B. 2009 Budget: There has been an 8% increase in pledges for 2009 compared to 2008. This is greatly appreciated, particularly in light of current economic conditions. The increase in pledges will help to meet the increased expenses anticipated for 2009. St. Timothy's is committed to tithe to the Diocese of East Carolina which is approximately \$35,000 in 2009. The Diocese would like an additional 1-2% to fund new programs, but we will wait to see how the financial year evolves before making a decision. An additional expense will be the phasing in of the building mortgage into the operating budget. Permanent financing for the church building was arranged in 2008 to take advantage of favorable mortgage rates. The \$48,000 mortgage payments will be phased into the operating budget over the next three years. \$24,000 will come from the operating budget in 2009, \$31,000 will be taken from the 2010 operating budget, and the full \$48,000 will be in the 2011 budget.
- VIII. **Senior Warden Report** (Sharyn Lennox)
 - A. Discussed the growth of the church from being a family parish when begun, to a pastoral church, to our current designation as a Transitional parish (140-225 average Sunday attendance). We are moving toward a small program church where much of the business is conducted by parish committees.
 - B. The by-laws were written this year and reviewed by the diocese.

- C. A Policies and Procedure Manual is currently under development with the Administrative Committee (Meredith Foltz-committee chair).
- D. Personnel have been added this year. Megan Roberts assumed the duties of financial secretary in addition to her administrative assistant responsibilities. Jamie Kirby has taken on the job of children's formation.
- E. We have contracted some services including landscaping/lawn care and janitorial services.
- F. EYC is active and growing.
- G. Bill Sugar has expressed an interest in serving as parish historian.
- H. The parish is encouraged to take full advantage of the various means of communication within the parish. This includes the monthly newsletter, e-mails, and visiting the web site (where weekly sermons are available).
- I. We will begin posting pictures of new members in the meeting room so that parish members can better acquaint themselves with our newest members.

IX. Junior Warden Report (Robert Shelton)

- A. The job is too big for one person, so we are seeking the names of people who would be willing to share their time and skills to do small jobs around the parish.
- B. Robert thanks Rev. Lacy for the support that she has given this year.

X. Committee Reports

- A. Rev. Lacy referred people to the committee reports that were e-mailed to parish members, posted on the website, and available in a hard copy at the meeting. No one had questions about the committee reports.
- B. Tom Czaplijski announced that the topics for the adult formation classes for the next several months are available in the narthex.

XI. Other Business

- A. By-laws: George Brandt moved that "**St. Timothy's by-laws be accepted as presented.**" Tom Czaplijski seconded the motion. The motion passed without dissent.
- B. The Diocesan Convention will be held 2/5/09-2/7/09 in New Bern. Everyone is encouraged to attend. The official delegates from St. Timothy's, as voted on by the vestry, will be Dani Redd, Anna Faye Campbell, and Robert Shelton. Rev. Lacy will also attend per cannon regulations. The delegates will give a report to the parish the Sunday after the convention.
- C. Outgoing vestry members (Cheryl Czaplijski, David Geissler, Nancy Leamy, and Sharyn Lennox) were recognized.
- D. Nick and Karen Rupp presented several concerns and questions re: the Lobster Fair for consideration. Karen and Nick have chaired the Lobster Fair for the past two years and noted that they had a great deal of difficulty finding people to volunteer as committee chairs. They presented several alternatives for the parish to consider including: 1) Keeping it the same (with the understanding that new people have to step up and assume leadership roles. 2)

Modify the Lobster Fair by eliminating those areas that actually cost more money than they bring in (e.g., Food court and children's games). 3) Modify the Lobster Fair by changing the time to later in the day, and offer "just lobsters as well as lobster dinners. Keep the craft fair, bake sale, and frozen food sales. 4) Eliminate the Lobster Fair and come up with a new fundraiser. The attendees were broken into small groups for a discussion and to provide some written feedback to Karen and Nick.

E. It was announced that Gretchen Baugh, Tom Czaplinski, Pam Hartough, and Pat Mitchell were selected by the parish to be members of the 2011 vestry class. The other nominees were thanked for considering running, and it was noted that they could be asked to fill an unexpired term of a vestry member not able to complete their term.

XII. **Adjournment** The meeting was adjourned at 11:30 a.m.

Respectfully Submitted,

David E. Geissler
Clerk of the Vestry

SENIOR WARDEN'S REPORT

Why I am proud of St. Timothy's.

Because we continue meeting our budget every month even during the toughest economy most of us have ever seen – this shows me the commitment and dedication of every member of St. Tim's.

Because we continue to grow as a warm, welcoming parish. Visitors don't make it out the door without talking to multiple members. I am proud to be able to say to this community that all are truly welcome here.

Because we continue to grow in our commitment to giving out of our abundance. Through serving at the soup kitchen, the Lobster Fair, the work of the Outreach Committee, donating to the food pantry, there are numerous examples. Most recently, I had the great pleasure of packing meals with 70 of my fellow parishioners at the Stop Hunger Now event. Who knew work could be so fun?

What I think are our challenges.

Identifying two or three long-range goals that will begin to order our service through St. Tim's. Where do we want to be as a congregation in five years? Ten years? The vestry will begin this process at their retreat this January, and it will continue throughout the year.

Paying down the mortgage on our worship/office space ahead of schedule. Doing this will free up funds to apply to the goals we set.

Continuing to grow in prayer, study, and worship. Even with plans and goals, we have to maintain the flexibility to respond to need when we see it. I think these spiritual disciplines help us stay "nimble." In the coming year I hope we look for new opportunities to grow in our life together.

Thank you for the privilege of serving on the vestry of St. Timothy's.

Submitted by Robert Shelton

JUNIOR WARDENS REPORT

BUILDING AND GROUNDS COMMITTEE

Before I became Junior Warden, I thought that there were little elves that would occasionally sneak onto the church property when we weren't looking and change light bulbs, clean in the kitchen, organize the attics, make small repairs, and do a million other things that needed to be done. Well, I have found out over the past year that I was wrong. Someone else who discovered this little secret was Merle Bowser. Our members do these things, and I want to thank all of you who have worked so hard during the past year and in years past to see to it that the buildings and grounds of St. Timothy's are maintained and improved.

This has been a busy year for the Buildings and Grounds Committee. We completed the following projects:

- The Parish Hall roof was replaced
- A Kitchen Guild was formed to keep the kitchen organized and clean
- The Youth Group space in the Multi-Purpose Building was enlarged and redecorated
- The Education Building was painted and updated
- New landscaping was installed around the Church
- We had a successful Fall Parish Workday

I want to thank the members of the Buildings and Grounds Committee which include Carl Rees, Sharyn Lennox, John Lennox, Tommy Tucker, Jim Mitchell, Sheri Crowder, James Proctor, Brent Foster, Susan Holmes and Merle Bowser for their help and hard work. I would also like to thank The Brotherhood of Saint Andrew and the Youth Group members, their leaders and parents for their help with the Multi-Purpose Building project, and Jamie Kirby and Suzanne Buck for their help with the new look of the Education Building. Thanks also to parishioners who agreed to serve on the Landscape Committee, the Kitchen Guild, and everyone who gave up a Saturday to help with the fall workday.

I have enjoyed my time on the Vestry and with the Buildings and Grounds Committee. It has been a productive year and I thank you all for your support. And, we are not done.

Respectfully submitted,

Barbara Bowser

Junior Warden 2009

ADMINISTRATIVE COMMITTEE

In September, 2006, the Vestry of St. Timothy's Episcopal Church approved the formation of a standing Administrative Committee charged to handle personnel matters, to set procedures and policies for the administration of the parish, and to oversee the operation of the business aspect of the congregation according to the will of the Vestry and the Canons of the Church.

The members of the Administrative Committee (and the individuals who have served during the past year) are the Rector (the Rev. Mimi Lacy), the current Senior Warden (Robert Shelton), the previous year's Senior Warden (Sharyn Lennox), the Junior Warden (Barbara Bowser), the Treasurer (John Lennox), the Clerk to the Vestry (David Geissler), a non-warden member of the Vestry (Gary Newell), and as many as three non-Vestry parishioners (Meredith Foltz and Tom Swindell).

During the past year, the Administrative Committee has addressed many concerns relating to church operations and personnel. Discussions of issues often resulted in the development of written policies to document decisions made and to guide future actions.

Important additions to the policies and procedures manual maintained in the church office were a Transportation Policy for Events Sponsored by St. Timothy's Episcopal Church; a Records Management Policy and Procedure document; Personnel and Employment Policies and Procedures; a revised Facilities Use Policy; and a Site Safety Policy. Deliberations about the components of a safety policy prompted the offering of two October training sessions for ushers and parishioners who need to know how to use the church's Automated External Defibrillator.

Parishioners interested in serving in the non-Vestry positions on the Administrative Committee are encouraged to contact the committee chair.

Submitted by

Meredith Foltz

Chair, Administrative Committee

December 13, 2009

EVANGELISM COMMITTEE

Invitations to 25 families and individuals were mailed on April 5th inviting all new church members to a luncheon at church on April 26th. We had actually 13 new members plus Vestry members attend the luncheon and each of us explained what activities for ministry we had at St. Timothy's.

We had 80 coffee mugs ordered with our St. Timothy's cross and name printed on each of them. Each new member who attended the luncheon received one for free. The cost for the mugs was \$214. They are available for \$3 each or 2 for \$5 to other interested parties.

Each month starting in May we spotlighted a long time church member and a new member on our Community Bulletin Board in the coffee room. Each member wrote a biography to go under the photo. We will continue to do this until we run out of new members, which we hope never happens. It has been interesting to learn about new and old members.

At the Ministry Fair we had a binder with all those spotlighted so far available for all to read, and we also sold more of our cups.

We also try to invite personally all new members to any event the church is having.

Respectfully submitted,
Pam Hartough

STEWARDSHIP

The stewardship committee chose the theme of "Abundance" for this year's campaign--we felt that in this time of economic uncertainty it was important to focus on the abundance of God's grace and love in our lives and in our faith community. Monthly newsletter articles helped to focus our efforts, and Malcolm Williams and Mary Vincent proved to be eloquent speakers during the fall campaign. We thank them for their time and talent, and we also thank everyone who contributes so generously to the mission and ministry of St. Timothy's. We couldn't do it without you!

Please remember to keep up with our Stewardship news in the monthly newsletter--the "Did you know?" section provides ongoing information about how we spend our time, talent and treasure, and there is always a monthly update on our budget. If you ever have any questions be sure to ask a member of the committee!

Faithfully yours,

Frank Crawley
Susan Holmes
Marty Micheals
Sharyn Lennox
Jim Barker (until September of 2009!)
The Rev. Mimi Lacy

OUTREACH COMMITTEE

The parishioners of St. Timothy contributed labor and monies this year to a number of charitable organizations. The recipients of the outreach efforts represented both Episcopal and non-religious agencies, and the populations served were local, regional, national, and international.

Greenville Shelter and Joy Soup Kitchen

Teams of St. Timothy parishioners continued to cook and serve meals every other Thursday at the Greenville Community Shelter and members of St. Timothy's provided supplies, food, and manpower to the Joy Soup Kitchen in Greenville.

Rebuilding Together Pitt County

Thirteen volunteers worked on the Rebuilding Together Pitt County (RTPC) workday in West Greenville. The St. Timothy's team was paired with students from ECU and PCC. It was a new experience for us all and one we hope to continue in the future. RTPC is a local affiliate of the national nonprofit organization that brings volunteers and communities together to rehabilitate the homes of low-income homeowners, particularly the elderly, disabled and families with children.

Habitat for Humanity Work Day

Twelve ambitious volunteers from St. Timothy's along with some future home owners were able to paint the entire interior, trim out the back porch, sand doors, mow the yard and add shelving to the storage shed.

Relay For Life

You will be proud to know that St. Timothy's raised over \$5,300 for Relay for Life this year! A determined group effort including a Craft Sale and April Luncheon helped to contribute to our huge success. Thanks to the 28 team members and all the other many participants that helped make this possible. The funds raised were in honor of all St. Tim's cancer survivors.

Food Pantry

We have been consistently taking 10 – 15 bags of food to St. Paul's each week to assist their Food Pantry. There are approximately 125 people who receive food for themselves or families representing over 400 people depending on the size of the family. The amount of food received is determined by the size of the family. All participants meet federal guidelines and live in the Greenville area.

Stop Hunger Now

We were fortunate enough this year to begin and end our outreach year with Stop Hunger Now projects. This program provides high protein, dehydrated meals for use around the globe. Our first endeavor in January was for 10,000 meals and was then followed by our second run in December for 15,000 meals. Our parish participation was huge! We had over 60 volunteers in December ranging in ages from 4 to 84. The youth group was instrumental for both projects for not only their hard work at the stations, but also for setting and cleaning up.

Other Outreach Activities

St. Timothy's parish also supported the United Thank Offering, Operation Christmas Child, Angel Tree Gift Project and Ronald McDonald House. Thanks to the many efforts of our parishioners, as we continue to share our abundant blessings.

St. Timothy's Shirts

In efforts to advertise our church and help brand our logo as we worship and volunteer, we now have almost 60 folks sporting our new polo shirts.

Financially, St. Timothy donated monies, through the Outreach Committee to the following groups in 2009:

January	Stop Hunger Now	\$1,000
June	Interfaith Refugee Ministry	125
June	Dental Clinic (St. Peter's Episcopal Church)	97
July	Emergency Assistance Ministry	500
August	Canterbury House (Episcopal Campus Ministry)	800
December	Christmas Packages to the Enlisted (John Lennox)	329
December	Episcopal Farmworker Ministry	750
December	Episcopal Relief & Development	500
December	American Red Cross – Pitt Co	500
December	Operation Sunshine (tuition for one)	600
December	Trinity Center	400
December	Literacy Volunteer – Pitt Co	250

This list does not include totals from Lobster Fair or Special Fundraising Events

Gretchen Baugh

HOSPITALITY REPORT

Submitted by Pat Mitchell

St. Timothy's Coffee Hour continues to be a **great success!!** It seems that almost every week we see someone new who has stopped by to visit and have coffee. It has been good not only for the members of our parish, but it also gives new people the opportunity to relax and visit with others and not feel rushed away.

We have many volunteers who have helped with the snacks and are continuing to enlist help from more of you. Perhaps some of our groups; Women's Spirituality, various altar guild groups, Brotherhood of St. Andrew, choir, various vestry committees, as well as any parishioners who would like to team up to help out would certainly be appreciated. Look for the sign-up sheet in the meeting room to find a slot for your name. We are grateful for any each and every one of you!

Our **POTLUCK DINNERS** have also gone well this year. We have even tried a few new things to make the meal a bit more festive. One of the ideas came from Mimi. Our first Grubby Sunday was held in May. People came to church dressed for a picnic and fun was had by all. We hope to build on that again this year. We have also tried to use a bit of a theme for some of our meals. We have had so many people who have participated that they are too numerous to mention, but they know that they are greatly appreciated.

We are trying to be more "green" by using real dishes so many people have been enlisted to help. It's amazing how many of us know how to use the dishwasher now. We are always looking for people who wouldn't mind helping even if it's just once a year.

Our numbers vary from 60 to 85 and would love to have you come to share a meal with us if you haven't tried it yet. We have had the ability to invite new people to come and join us and again it is a bit of **Radical Evangelism** when we can do this. Try to remember that when you are cooking for the meals that you should bring enough for your family and another family. That way we always have enough when Mimi opens the meal to anyone visiting or for the rare occasion that you have even forgotten to cook, but you still want to participate.

If you are interested in helping with either of these ministries, check with Pat Mitchell.

ADULT FORMATION STUDY PROGRAM

Overall Goal: Work closely with the Rector and committee volunteers to plan and carry out an interesting and informative Adult Formation program.

Tom Czaplinski assumed the Chair of this committee in the year 2008 and continues in this role. Committee members include Trinnie Barker (relocated out of State), Alleah Crawford, Carol Hampton, Rev. Mimi Lacy, Bill Bivins, Marilyn Steel and Helen Newell. The committee has been active in planning programs and lessons to enrich and deepen the participants understanding, knowledge and relationship with God. The underlying premise is to support the Christian journey and walk with Christ. Program formats varied to offer broad appeal and maintain the interest of class members. These formats included guest lecture, panel discussion, facilitated group discussion and didactic techniques. A class and program calendar is attached. Main themes reflect Bible/Scripture study, Church History and the Episcopal Faith-traditions and doctrine, and contemporary religious issues and topics.

Classes averaged 27 people in attendance.

The committee participated in the Annual Ministry Fair, which included a survey of parishioners for interests and potential topics for programs. The survey results were used to guide the committee in constructing the calendar and types of programs offered. Attendance has been tracked and is also attached. This data and information will guide the committee in future program selection and planning.

The Spring semester for 2010 will continue using the same formats and follow the major themes of Bible and Scripture study, and Worship. The Lenten Program will include programs on Atonement, Forgiveness and a discussion about why Christ died. We will continue to explore the Mystics and Saints, and conclude with a special DVD program based on the book If You Want To Walk On The Water, You've Got To Get Out of The Boat by John Ortberg. This book uses the Scripture of Peter getting out of the boat and walking with Christ as a framework for living in Christ in our daily lives. There will be a Lenten evening program from "The Upper Room", exploring the meaning and practice of Lent, including a light meal, program and Eucharist.

St Timothy's Episcopal Church Treasurer's Report for 2009

Overview

The financial position of St. Timothy's continued to be sound throughout 2009 and the parish was fortunate not to have experienced significant adverse effects related to the uncertain economy. We have a sound balance sheet and our operating revenues are sufficient to meet operating expenses.

Operating Budget

Year end Operating Revenues of \$367K and Expenses of \$316K, resulted in an Operating Net of \$51K for the year. This is a tribute to the faithful stewardship of parishioners during trying economic times. However, this trend is not expected in the coming year, as the operating budget fully absorbs mortgage payments and other operating increases.

In addition to Operating Expenses (salaries, utilities, insurance), the parish funds a number of non-operating expenses such as the Rector's Discretionary Fund, Outreach, Capital Repairs, etc.

Balance Sheet

Assets: Our balance sheet is very strong, with \$262K in current assets (checking, Money Market and CD's).

Liabilities: Our current mortgage principal balance is \$446K. This is a 5% fixed rate loan with a balloon in 2015, at which time we will renegotiate the rates with our financial institution. Although it's unlikely that rates will continue to be this favorable, at the current rate of payment, mortgage payments of \$48K would be made from the operating budget until 2022, when the loan is paid in full.

2010 Operating Budget

For 2010, we have budgeted for \$350K of Operating Revenues (plate, pledge and other miscellaneous income) and we are planning for Operating Expenses of around \$343K. This includes the complete incorporation of the mortgage payment, which has been gradually phased into the operating budget over the past few years. As noted above, the annual mortgage payment is around \$48K.

Additional Details

Please refer to the accompanying Financial Statements for more specific details. If you have questions, feel free to contact John Lennox or Mother Lacy. Up-to-date financial statements are routinely available to parishioners in the Church Office, as a part of monthly vestry minutes.

Submitted by John Lennox, Parish Treasurer, January 3, 2010.

St. Timothy's Episcopal Church
Revenues & Expenses -- Vestry Summary
Church General Fund
January to December 2009

Note: The Report Option to include Open Transactions is selected.

Accounts	YTD Actual	YTD Budget	YTD Variance [Bud - Act]	Annual Budget	% of Budget Used
Revenues					
Tithes and Offerings	\$355,334.77	\$339,000.00	(\$16,334.77)	\$339,000.00	104.82 %
Other Operating Revenues	\$11,272.52	\$8,879.00	(\$2,393.52)	\$8,879.00	126.96 %
Total Revenues	\$366,607.29	\$347,879.00	(\$18,728.29)	\$347,879.00	105.38 %
Expenses					
Clergy & Staff Exp					
Rector	\$103,962.78	\$102,583.00	(\$1,379.78)	\$102,583.00	101.35 %
Parish Administrator	\$27,049.33	\$27,945.00	\$895.67	\$27,945.00	96.79 %
Fiinancial Assistant	\$0.00	\$0.00	\$0.00	\$0.00	0.00 %
Organist	\$22,708.14	\$23,179.00	\$470.86	\$23,179.00	97.97 %
Youth Director	\$5,726.23	\$6,609.00	\$882.77	\$6,609.00	86.64 %
Christian Ed Coord	\$3,738.20	\$3,225.00	(\$513.20)	\$3,225.00	115.91 %
Childcare	\$2,231.11	\$3,050.00	\$818.89	\$3,050.00	73.15 %
Sexton	\$0.00	\$0.00	\$0.00	\$0.00	0.00 %
Total Clergy & Staff Exp	\$165,415.79	\$166,591.00	\$1,175.21	\$166,591.00	99.29 %
Buildings and Grounds					
Facilities and Maintenance Exp	\$69,024.32	\$77,150.00	\$8,125.68	\$77,150.00	89.47 %
Utilities	\$20,007.71	\$26,655.00	\$6,647.29	\$26,655.00	75.06 %
Total Buildings and Grounds	\$89,032.03	\$103,805.00	\$14,772.97	\$103,805.00	85.77 %
Programs & Worship					
Parish Life	\$1,955.30	\$2,600.00	\$644.70	\$2,600.00	75.20 %
Music	\$2,355.76	\$2,825.00	\$469.24	\$2,825.00	83.39 %
Christian Education	\$4,637.94	\$4,300.00	(\$337.94)	\$4,300.00	107.86 %
Youth Ministry	\$576.50	\$3,150.00	\$2,573.50	\$3,150.00	18.30 %
Worship Ministry	\$1,973.51	\$4,700.00	\$2,726.49	\$4,700.00	41.99 %
Total Programs & Worship	\$11,499.01	\$17,575.00	\$6,075.99	\$17,575.00	65.43 %
Administrative Expenses					
General Office Exp	\$12,863.71	\$17,350.00	\$4,486.29	\$17,350.00	74.14 %
Miscellaneous Expenses	\$2,480.34	\$4,850.00	\$2,369.66	\$4,850.00	51.14 %
Total Administrative Expenses	\$15,344.05	\$22,200.00	\$6,855.95	\$22,200.00	69.12 %
Diocese	\$34,473.96	\$34,474.00	\$0.04	\$34,474.00	100.00 %
Total Expenses	\$315,764.84	\$344,645.00	\$28,880.16	\$344,645.00	91.62 %
Net [Rev - Exp]	\$50,842.45	\$3,234.00	(\$47,608.45)	\$3,234.00	

St. Timothy's Episcopal Church
 Balance Sheet Report
 Church General Fund
 December 2009

Note: The Report Option to include Open Transactions is selected.

Accounts

Assets		
Current Assets		
1-11001 - General Fund Checking (ECB)	\$29,805.97	
1-11060 - Certif of Dep: ECB	\$175,000.00	
1-11202 - Brokerage Account--Schwab	\$31,873.61	
1-11501 - Money Market (ECB)	\$23,873.83	
Total Current Assets		\$260,553.41
Real Property and Fixed Assets		
1-12001 - Real Property	\$4,173,600.00	
1-12002 - Equipment and Furnishings	\$967,900.00	
1-12003 - Land	\$116,600.00	
Total Real Property and Fixed Assets		\$5,258,100.00
Receivables or Contingencies		
1-11150 - *Sales Tax NC Refundable	\$1,131.67	
Total Receivables or Contingencies		\$1,131.67
Total Assets		\$5,519,785.08
Liabilities, Fund Principal, & Restricted Funds		
Liabilities		
Other funds in MM Acct		
1-25111 - Preschool Surplus & Reserves	\$18,000.00	
Total Other funds in MM Acct		\$18,000.00
Loan Principle		
1-21710 - Mortgage Loan Balance #40599648	\$446,012.54	
Total Loan Principle		\$446,012.54
Total Liabilities		\$464,012.54
Equity Accounts		
1-22999 - General Fund Principal [Equity]	\$4,871,580.95	
YTD Net [Rev - Exp]	\$50,842.45	
Total Fund Principal and YTD Net [Rev - Exp]		\$4,922,423.40
Restricted Funds		
Total Temporarily Restricted	\$133,349.14	
Total Permanently Restricted	\$0.00	
Total Restricted Funds		\$133,349.14
Total Liabilities, Fund Principal, & Restricted Funds		\$5,519,785.08

St. Timothy's Episcopal Church
 Designated Accts Report--YTD
 Church General Fund
 December 2009

Note: The Report Option to include Open Transactions is selected.

Accounts	Beginning Balance	Restricted Revenue	Restricted Expenses	Ending Balance
Temporary Restricted				
Committed non-operating funds				
1-81500 - Collections For Transmittal Fund	\$200.00	\$229.00	\$197.00	\$232.00
1-81521 - Building Fund	\$13,938.56	\$1,530.00	\$2,820.00	\$12,648.56
1-81524 - Pledge Prepayments	\$0.00	\$1,500.00	\$0.00	\$1,500.00
1-81702 - Outreach	\$3,451.49	\$15,000.00	\$3,329.03	\$15,122.46
1-81708 - Sabbatical (Rector) Fund	\$6,832.41	\$0.00	\$0.00	\$6,832.41
1-81714 - Rector's Discretionary Fund	\$1,235.29	\$2,713.70	\$1,248.54	\$2,700.45
1-81715 - Capital Repairs & Improvements Fund	\$30,000.00	\$0.00	\$0.00	\$30,000.00
Total Committed non-operating funds	\$55,657.75	\$20,972.70	\$7,594.57	\$69,035.88
Groups & Guilds				
1-81501 - Brotherhood of St. Andrew	\$516.70	\$26.00	\$500.00	\$42.70
1-81705 - Altar Flower Fund	\$702.83	\$990.00	\$1,115.57	\$577.26
1-81710 - EYC Mission Trip Fund	\$3,277.92	\$65.00	\$0.00	\$3,342.92
1-81711 - EYC Programs & Activities	\$687.13	\$0.00	\$0.00	\$687.13
1-81713 - Community Garden	\$625.00	\$50.00	\$0.00	\$675.00
1-81719 - Prayer Books & Hymnals	\$478.26	\$0.00	\$0.00	\$478.26
1-81721 - ECW	\$2,873.93	\$38.00	\$420.00	\$2,491.93
Total Groups & Guilds	\$9,161.77	\$1,169.00	\$2,035.57	\$8,295.20
Other Sources of Funds				
1-81700 - Special Gifts and Memorials Fund	\$32,767.84	\$1,000.00	\$64.48	\$33,703.36
1-81704 - Lobster Fair & Fundraising Events	\$20,798.62	\$173.00	\$6,150.00	\$14,821.62
1-81750 - Other Income (not for op exp)	\$7,493.08	\$0.00	\$0.00	\$7,493.08
Total Other Sources of Funds	\$61,059.54	\$1,173.00	\$6,214.48	\$56,018.06
Total Temporary Restricted	\$125,879.06	\$31,103.85	\$23,633.77	\$133,349.14

FROM THE PARISH RECORDS

CHANGE OF ADDRESS:

Bob and Jenn Greenland
3928 Ramsey Drive
Greenville, NC 27834

The Mehlhops
3605 Conventry Ct.
Greenville, NC 27858

Katie Buck
1909 Covington Way 203
Greenville, NC 27858
Phone: 364-1968

Carolyn Hampton
2611 Brookridge Circle
Greenville, NC 27858
Primary: 756-0478
Cell: 252-916-3874

The Hutchens
7636 Pitt St.
Grimesland, NC 27837

NEW ADDITIONS:

Susan Bedzis
102 Amber Lane
Greenville, NC 27834

Mike and Judy Coogan
707 Shady Meadow Ct.
Winterville, NC 28590

Joanne Tully
3853 Forsyth Park Ct.
Greenville, NC 27858

Karen Cilsick
3900A Sedona Dr.
Winterville, NC 28590

The Arrigos
2718 Barefoot Lane
Winterville, NC 28590

Gloria Rose
1829 Quail Ridge Rd. I
Greenville, NC 27858

New and not listed? Please let the office know: office@st-tim.org

NEW PHONE NUMBERS:

Elizabeth Hedberg: 714-0425

Did we miss you? Please let the office know: office@st-tim.org

WORSHIP SUMMARY

Sunday Eucharists: 101 Weekday Eucharists: 18 Other Services: 11 Total Attendance: 8,180
Baptisms: 2 Marriages: 1 Burials: 2

ALTAR GUILD

Purpose: The Altar Guilds prepares the altar for Communion for all Eucharistic services, provides and/or arranges flowers for all services as needed, and procures and maintains the vessels, hangings, adornments, linens, and supplies used in worship and Eucharistic services.

Work Description: The Altar Guild is led by the Chairmen of each of the three teams, currently Mary Lewis, Lynn Forbes, and Judy Tucker. These chairmen are responsible to coordinate services by the Guild with the Rector, oversee the work of the Guild, and procure supplies required for worship services and support of the Guild. Three groups composed of five to six women who rotate responsibilities in two week intervals. The Altar Guild will incorporate four new members this year. A calendar noting assignments is posted in the Sacristy. A leader is designated for each of these three groups. All groups work together for the major services at Easter and Christmas, especially with floral arrangements. Weekly the assigned group meets prior to the service (usually the day before) to clean, polish, and prepare the Altar for Sunday services. Linens are washed, pressed, and stored to retain longevity. Hangings are selected according to the 'Episcopal Church Year Guide Calendar.' Set-up for services is accomplished according to established guides and/or direction by the Priest. Flowers are procured using cost effective options (personal gardens and general retail stores) and arranged by volunteer Guild members. Flowers for major services such as weddings and funerals may be ordered through a local florist (primarily Cox Floral Expression). Arrangements, by parishioners and professionals, should be simple, attractive, and not overpower the worship venue and ambiance. Sunday responsibilities include clean-up and designation of flowers.

Goals:

- Continue the work and responsibilities of the Altar Guild.
- Identify needs to enhance worship services at St Timothy's
- Foster the establishment of a Flower Guild led by Louise Peele
- Continue to recruit new members.
- Promote communication among the Guild and to parishioners about the ministry of the Altar Guild.

Current groups with leaders noted in **bold**:

Lynn Forbes

Beverly Davis
Pat Mitchell
Becky Suggs
Debbie Tristram
Sheri Crowder

Judy Tucker

Barbara Bowser
Ellen Crawley
Susan Holmes
Jamie Kirby
Erwin Blanchard

Mary Lewis

Nancy Leamy
Nancy Williams
Marchia May
Jo Ann Lewis
Norma VanVeld
Becky Poucher
Cheryl Czaplinski
Wanda Williams

Faithfully submitted by Judy Tucker

2009 LOBSTER FAIR & ARTS FESTIVAL

A survey conducted at the 2008 Annual Meeting indicated that there was overwhelming support to continue the Lobster Fair but that it should take a new format. The Brotherhood of St. Andrew took over the coordination of the Fair's activities and set as its goals to raise funds to support the fight to alleviate hunger locally and world wide and to showcase St. Timothy's as a loving, caring community. To accomplish these goals several new activities were added to the traditional ones.

To bring in more of the community beyond the Lobster customers, an Arts & Crafts Show was developed and we had 35 artisans who paid rent to the parish and displayed and sold their creations. To add to the attraction of the show, we had music every hour from 11 to 4, all donated by the musicians – "music from Bach to Blues". We now had an Arts Festival so the name was changed to reflect that fact.

The seafood atmosphere was enhanced by selling "Seafood Boil" meals. We found that there was a much greater demand for food on site than expected and needs to be addressed for the next Fair.

We recognized that publicity was the key to success and utilized every free media source we could locate. We spent less than last year on purchased newspaper and air time.

As usual, St. Timothy's parishioners came forth and volunteered their time with good humor to make the event a success. There are too many to thank by name in this short space and we hope this spirit of volunteerism was recognized by the newcomers to our campus and we accomplished one of our two goals. The other goal of raising funds was met with the \$19,500 income after expenses generated by the day.

Joseph Ziembra
Chairman

ACOLYTES

An *Acolyte* is a layperson who assists in worship by carrying the processional cross, lighting and extinguishing candles, carrying candles or torches in the processional and helping with the collection of the offering. Acolytes may be adults or children. At St. Timothy's, young people in grades 4 through 8 are invited to serve as torchbearers and those in grades 9 through 12 serve as the crucifer (carry the cross and assist the priest). There are currently 21 young people serving as acolytes; 10 of those are trained to serve as crucifers. Acolytes are regularly scheduled for the 10:15 service, and for special services as needed. Thanks to each of you for your participation in this very special ministry of St. Timothy's.

St. Timothy's invites and welcomes any youth who is interested in serving as an acolyte. Training is provided.

Respectfully submitted,
Susan T. Holmes

LAY EUCHARISTIC MINISTER

St. Timothy's currently has 32 parishioners serving as Lay Eucharistic Ministers. They serve as lectors and read the Old Testament lesson, New Testament lesson, and lead the Psalm.

The Intercessor leads the Prayers of the People. A Lay Eucharistic Minister may also administer the chalice. Training is provided and the Bishop licenses those administering the chalice. There are currently 23 licensed Chalice Bearers. LEM's are scheduled for both the 8:00 and 10:15 service, and for special services as needed. Thank you all for your dedication to this very special ministry.

Respectfully submitted,
Susan T. Holmes

EUCHARISTIC VISITOR

A ***Eucharistic Visitor*** is a lay or non-ordained person who is licensed by the Bishop to take Eucharist to those who are ill or infirmed and cannot attend worship services. Eucharistic Visitors "represent the church to those they visit by being living reminders that the sick and infirm are integral parts of that community, which is the Body of Christ". Symbolically, the visitor carries the parish with them as a "sign of the whole community's care, support and concern".

St. Timothy's currently has 6 Eucharistic Visitors, teamed in pairs, and scheduled on a rotating basis. They are under the guidance of the Rector.

St. Timothy's invites those who are interested in this ministry to speak to the Rector. Training is provided.

Respectfully submitted,
Susan T. Holmes

ADULT SOCIALS

The *Adult Social* is a gathering of adults of all ages for the purpose of fun and fellowship. Socials are held approximately every 6 to 8 weeks at the home of a parishoner. A nominal fee is charged of each person attending to cover the cost of the food and beverages. Twenty-five to thirty people generally attend. The chairpersons provide the food and beverages and the host only has to be willing to open their home. Socials usually begin at 6:30 and are over by 8:30. It is a fun evening with good food and fellowship. It also a relaxed way to get to know one another. Socials are advertised in the bulletin and the monthly newsletter. After the May social and 10 years of organizing the socials, Pam Hartough and Susan Holmes retired from their responsibilities.

Respectfully submitted,
Pam Hartough and Susan T. Holmes

ANGEL TREE PROJECT

The Angel Tree Project is committed to providing Christmas gifts to children of prison inmates. The male and female inmates could be incarcerated in any state, but the children we serve all live in Pitt County. Despite the economic challenges facing so many, generous parishioners selected the names of the 32 children from the Angel Tree and each child was provided one fun gift and one clothing gift. The gifts were delivered by volunteers to the homes of the children's caregivers.

Thank you to all those who participated in this important ministry.

Beverly Davis
Joanne Lewis
Dani Redd

CHRISTIAN EDUCATION FOR CHILDREN

The past year in Christian Ed had several highlights. In February we prepared for Lent by "putting away the Alleluia." A large "Alleluia!" banner was decorated by children and adults, then buried. On Easter Sunday Mother Lacy dug up the banner and the children helped hang it in the Narthex for the Easter season. Another special Sunday was Mother's Day which was celebrated with paper flowers made by the children and given to all women in church.

In June we held a successful Vacation Bible School with 75 children in attendance and 15 adult teachers plus 7 youth assistants from St. Timothy's and St. Paul's providing an exciting program. Special points included several live animals for science class and a collection that was sent to the Navajoland Mission of the Episcopal Church.

This fall we had several return Sunday school teachers plus a couple of new ones. It is hoped that the support offered by the director and special activities staff has made the job more workable for teachers. We continued using "Seasons of the Spirit" curriculum and feedback indicates that the materials are working well. We had a successful All Saint's Day lesson during which children made Thank You and Get Well cards to be sent to members of our church family. Before Advent we had an Advent wreath making class and we participated in a Program of Lessons and Carols on the Sunday before Christmas. Several children and youth took part.

We are very happy with the improvements to the Education Building that took place over the summer. The fresh paint, plus window treatments, has made the space much more inviting.

Jamie Kirby
Director
Christian Formation for Children

ECW: EPISCOPAL CHURCH WOMEN

Meetings were held the 2nd Tuesday evening of each month unless a special event was planned. Meetings were well attended with a range of 10-20 present. All ladies of the church are welcome.

Officers were: 2009-2010: President: Valerie Foster, Treasurer: Nancy Leamy, Secretary: Megan Roberts

- Speakers for this year included Mattie Collie on Women's Health and Pam Strickland on human trafficking.
- Service projects included assistance with the Lobster Fair crafts and bake sale and making lots and lots of meals for the Ronald McDonald House. We also funded gift cards to be given to college students from St. Tim's.
- The group sponsored socials for the group and guests
- Fundraisers included a Yard Sales with approx: \$2500 earned in total

The group's outreach included:

- The UTO – Chaired by Dani Redd
- The EYC's mission trip
- The Lobster Fair gift baskets supplies
- Angel Tree
- Shoe Boxes for Samaritan's Purse
- Relay for Life
- Katrina Fund
- The Rector's Discretionary fund

Valerie Foster

UNSEEN GUEST MINISTRY

The Unseen Guest is a ministry whose members cook and deliver meals to parishioners in time of need. Five teams of 5-6 parishioners each are available to clergy and parishioners, on a weekly rotation, to cook and deliver a delicious, complete, hot meal, anytime of day it is needed. In a typical week, a parishioner, clergy or church staff person notifies a team captain who contacts team members and together they prepare, cook and deliver as many as three or four meals. Parishioners with long term needs receive meals each week. The *Best of the Unseen Guest* recipes are made available to parishioners who volunteer to prepare frozen casseroles for sale at the annual Lobster Fair. During the past year team members have cooked and delivered more than 100 meals to parishioners in need.

EYC: EPISCOPAL YOUTH COMMUNITY

We have had an eventful year! We sadly said, “Good-bye” to Elizabeth Hedberg who ended her service as Youth Minister. We gladly said “Hello” to Michelle Shreve, who stepped into the position of Interim Youth Minister. Several candidates for youth minister have been interviewed without any offers being made.

A number of parents have stepped in to help out and are coordinating fund raising events for the mission trip and other activities. A special “Thank you” has to be made to Jimmy Meyers for all his efforts. A youth council comprised of youth, parents, Michelle, and parishioners meets monthly to plan activities. A new event on the horizon is a local mission trip planned for next summer during which Middle School youth will stay overnight at the church and engage in local mission activities and fun! We’ve been averaging 15 youth at our various events. A number of our youth have been involved as leaders at diocesan activities (such as Happenings). Below are some of our activities since June. Thank you all for your support and prayers!

- June – Mission trip to Newport TN.
- July/August – Brotherhood of St. Andrew, Junior. Warden (Barbara Bowser), and Merle Bowser renovated the youth room in the multi-purpose building. The youth, parents, Mimi, and others painted the youth room. Take a look, it’s great!
- 8/23 - End of Summer Pool Party
- 9/20 - Mission trip sermons by Joey, Kim, and Jimmy, Mission Trip Thank You Dinner and Slideshow followed by meeting with parents
- 8/26 & 27 - Youth Group Retreat to Camp Trinity
- 10/4 - Hosted Coffee Hour and Student Led Discussion with Joey and McKenzie
- 10/11 - Bible Study
- 10/24 - Helped at the Lobster Fair, wrapping lobsters and waiting/busing tables
- 11/1 - Mission Trip Team Building
- 11/8 - Watched “Pursuit of Happiness”
- 11/15 - Bible Study
- 11/22 - Packed boxes for troops with John Lennox, Began Stock Sale Fundraiser
- 12/5 - Stop Hunger Now Event; youth set-up and packed meals
- 12/13 - Discussion with Mimi
- 12/20 - Bible Study

COMMUNITY GARDEN

St. Timothy's Community Garden is in the process of being established as 2009 closes. Individuals and families have committed to be a part of this new ministry. All Parishioners are welcome to become a part of this rewarding endeavor. The initial registration fee of \$25 is helping to cover the preparation costs for tilling and increasing soil fertility. The garden is located at the northeast corner of the grounds, across the fire lane. Lime and fertilizer were applied prior to cutting up the sod. Work will continue in January with planting expected to begin in February. Watching this project grow will be one of the highlights of 2010!

Chuck Widney

ST. TIMOTHY'S MUSIC PROGRAM

It is my privilege to serve God and the congregation of St. Timothy's as Organist/Music Director.

We currently have an Adult Choir and a Worship Ensemble. The Worship Ensemble provides contemporary music during the 10:15 a.m. service. It is co-led by Tom Czaplijski, Suzanne Shelton and Leslie Bowman. This ensemble includes adult and youth members, both singers and instrumentalists. On several occasions they have provided all the music for the 10:15 a.m. service in my absence. The Adult Choir meets weekly to rehearse, and they provide music leadership regularly at the 10:15 a.m. service from September through May, plus the many special worship services of Christmas, Holy Week and Easter.

Due to the many scheduling conflicts of families of Junior Choir members, we finished the 2008-2009 choir program at Easter and did not hold regular rehearsals during much of the fall. In December, we held weekly rehearsals in preparation for the family service on Christmas Eve. The young singers have grown in their abilities to memorize music and text as well as to project their voices. Unlike many churches in Greenville, St. Timothy's music program is provided entirely by unpaid volunteers.

On a Saturday in Advent members of the Adult Choir visited Pitt County Memorial Hospital to sing Christmas carols. We were well-received, and I hope this can become an annual outreach activity.

Many of our stringed-instrument players participate in services at both St. Paul's and St. Timothy's each spring and fall, providing the opportunity for the very youngest through the mature player to participate in a large ensemble. We also draw upon our young instrumentalists for accompaniments and special music year-round.

St. Timothy's is a diverse body of people with a variety of musical tastes. As Organist/Music Director, I try to balance our traditional organ and choir-led service with less traditional music that still fits within our Episcopal liturgy.

I invite you to participate in the musical activities of St. Timothy's. It is a blessing to serve God through music.

In His Service,

Connie K. Widney
Organist/Choir Director

THE BROTHERHOOD OF ST. ANDREW

The Saint Timothy's Chapter of the Brotherhood of St. Andrew received our charter on March 14, 2005. We currently have 10 members, as well as many 'friends' who show up to help with events. We meet each Wednesday at 7:00 A.M. in the Parrish Hall for breakfast, prepared by members on a rotating basis. Our mission is to have regular prayer and Bible study and to serve men and youth.

Leadership is shared by the group on a rotating basis, as well. Jim Williams is current Presiding Officer (Director), Frank Crawley is Vice Director and Tom Harwell is Treasurer. All funds collected from member donations, or earned from food sales or cookbook sales is deposited in the Church account under fund account number #81501. As of December 15, 2009 our account balance is \$42.70.

This year the group, under the guidance of Joseph Ziemba, chaired the Lobster Fair. We also hosted a hot dog/hamburger cookout earlier in the year. We provided a Christmas shoe box for Operation Christmas Child. The Brotherhood provided a \$500 gift to ALS in honor of our deceased Brother Rick Poucher as well as a gift of \$300 to the EYC for their out of state mission trip. We acquired 5 tents to reduce the cost of rentals for future Lobster Fair events. We acquired 3 freezers through purchase and donation to lower food costs for future cooking events. As you can see, a lot of our fundraising involves cooking. We are planning a spaghetti dinner for mid-winter and hopefully a hot dog/hamburger cookout during the first part of the summer.

Our meetings are open and we invite all church men to join the group. Again, we give special thanks to our many 'friends' who show up to help out with events.

Respectfully submitted,

Jim Williams
Director

WOMEN'S SPIRITUALITY

The Women's Spirituality Group (WSG) is made up of women seeking spiritual fellowship and reflection, and the sharing of prayers, thanksgivings and meditations together. In other words, it is meant to be a place to connect with spiritually like-minded women in an otherwise busy life.

All meetings begin with a snack/social time as we gather and unwind. Prayers and thanksgivings are kept in a journal and emailed to all of us for our own petitions during the two weeks before we meet again and receive updates on the folks on our list. Participants take turns providing snacks and both the beginning and ending prayers or meditations.

During the fall the group participated in a Bible game night, a yoga night, and spent several nights studying the Books of Ruth and Esther. In December we sponsored a food drive for the Greenville Food Bank in conjunction with the White Elephant Exchange social.

In the winter of 2010 we plan to continue our study with the book *Bad Girls of the Bible* written by Liz Curtis Higgs. Our second Women's Retreat will be led by Mimi and held on Saturday, February 27, as we focus on the season of Lent. Spring will be filled with another yoga night, a service project, and an end-of-the year social.

All women of St. Timothy's are encouraged to join us for any or all of our gatherings. Meetings are held on the first and third Tuesdays of each month. Reminders are on the refrigerator page in the bulletin and emails are sent before each meeting. Please feel free to join us when you can.

2009-2010 YEAR-TO-DATE REPORT FOR ST. TIMOTHY'S PRE-SCHOOL

Our pre-school offers weekday morning classes from September through May in a small, nurturing environment. The children in our care are ages 2 through 5.

The school has been in operation since 1985. We are a ministry of St. Timothy's Episcopal Church with a committee made up of six parishioners, including a vestry liaison, lead by the school's director.

The two year classes meet 2 days a week with 10 students in each class. The lead teacher is Sharon Canosa, and the assistant is Lori Kellum.

The three year classes meet either 2 days or 3 days a week with 13 students in each class. The lead teacher is Debbie Abernathy, and the assistant is Donna Proctor.

The four year classes meet 2, 3 or 5 days a week with a maximum of 16 students in each class. The lead teacher is Beth Zingler, and the assistant is Pat Mizelle.

Our new 5 year old pre-kindergarten class meets 5 days a week and now has 9 students. The maximum class size is 12. The lead teacher is Andrea Fleming, and the assistant is Sherri Kozup.

We offer music classes with Ms. Brenda-Goolsby Perez twice monthly, and we have chapel with Mother Lacy once a month.

The focus of our pre-school program is "Learning Through Play" as we prepare the children for their formal education.

Suzanne Buck, pre-school director

USHER AND GREETER COMMITTEE

Greeters and ushers play a vital role in establishing a welcoming atmosphere for all who attend services at St. Timothy's. As our church continues to grow one of our goals is to present a genuinely warm and welcoming atmosphere to all who walk through our doors. During 2009 twenty-three ushers and eighteen greeters assisted with services at St. Timothy's. As a result of the annual Parish Ministry Fair three volunteers signed up to be ushers. Defibrillator training was offered for ushers and greeters on October 7 and October 11, 2009. Twenty-two ushers and greeters attend one of these sessions.

We thank all greeters and ushers who work to make the services go smoothly and to continue to make visitors as well as members feel welcome. Anyone interested in volunteering to serve as an usher or greeter is encouraged to contact the church office or Helen or Gary Newell.

Submitted by
Helen and Gary Newell